

July 7, 2003

MEMORANDUM TO: Brenda Jo. Shelton, Chief  
Records Management Branch  
Information, Records, and Document Management Division  
Office of the Chief Information Officer

FROM: Michael T. Lesar, Chief / **RA** /  
Rules and Directives Branch  
Division of Administrative Services  
Office of Administration

SUBJECT: CONCURRENCE ON FINAL RULE REVISING 10 CFR CHAPTER I —  
“ELECTRONIC MAINTENANCE AND SUBMISSION OF INFORMATION”  
(RIN AF61; RM# 445)

The Office of Administration concurs, subject to the comments provided, in the final rule revising 10 CFR Chapter I. Attached is a marked copy of the package presenting our comments.

A publication package checklist is also attached, to assist you in preparing the rule for submission to ADM. When forwarding the rule for publication, please include in the transmittal package:

- The original and two (2) copies of the *Federal Register* notice.
- A 3.5-inch diskette containing the *Federal Register* notice in WordPerfect. This diskette will be forwarded to the OFR and GPO for use in typesetting the document.
- The ADAMS accession number for the final rule. Please give owner's rights in the document security profile to SECY and ADM/DAS/RDB.
- The Congressional letters, along with a copy of the file on a separate diskette. This diskette will be forwarded to the Office of Congressional Affairs. Please give owner's rights in the document security profile to OCA and ADM/DAS/RDB.
- Three completed SBREFA forms (Form GAO-001, available via InForms).
- Copies of any press release or weekly notice prepared in connection with the rule.

A Regulatory History must be created in ADAMS for this final rule after its publication. In the profile of each document related to the rulemaking, use the Regulation Identifier Number (RIN) as the Case/Reference number (RIN 3150-AF61).

If you have any questions concerning this matter, please contact Michael T. Lesar, Chief, Rules and Directives Branch, ADM, at 415-7163 (MTL) or Victoria Voytko, ADM, at 415-6075 (VNV).

Attachments: As stated

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