



SWVA, INC. *a subsidiary of*  
**STEEL OF WEST VIRGINIA, INC.**

To: Douglas M. Collins, Director  
Fr: Chris Artrip  
Date: 30 June 2003  
Subj: Training

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Dear Mr. Collins

During our hearing on April 16, 2003 training was one topic that was discussed. We were curious if our RSO could attain the necessary status to handle the incident of December 2002? Or do we have to wait for an outside consultant to be on site? Hopefully, with the changes put in place we'll never have another incident. I would like to be fully ready in case we do.

Please advise,

Chris Artrip  
Manager, Environmental Health & Safety

CC: Tim Duke, Bruce Groff