

memorandum

*Received
10/31/91
KPL*

DATE: OCT 25 1991

REPLY TO: RW-3
ATTN OF:

SUBJECT: Report of the Office of Civilian Radioactive Waste Management (OCRWM) Quality Assurance (QA) Audit HQ-9-003 on the Vitrification Projects Branch (EM-343)

TO: Chief, Vitrification Projects Branch
Office of Waste Operations, EM-343

Reference: Memorandum from EM-30 to Donald G. Horton dated October 4, 1991, "Stop Work on the Vitrification Projects Technical Review Groups"

Attached is the report for QA Audit HQ-91-003. The audit was conducted by the OCRWM Headquarters QA Division at EM-343 facilities in Germantown, MD on August 26-30, 1991.

During the course of this audit, the audit team generated nine Corrective Action Requests (CARs) documenting deficient conditions and eight observations of areas where EM-343 might improve their QA program.

Because of the collective severity of the deficiencies found during the audit, EM-30 took the initiative to stop work by the Vitrification Projects Technical Review Groups on October 4, 1991, (see referenced memorandum). RW-3 believes that the actions to be completed prior to lifting the stop work, as given in the referenced memorandum, need to be supplemented to support OCRWM needs. It is requested that EM-343 provide a more detailed list of prerequisite actions necessary to resume work. This list should take into consideration approved responses to open OCRWM CARs, as appropriate, previously issued to EM-343. It is also requested that EM-343 transmit to this office, for the record, documented evidence that this "stop work" is being controlled under the EM QA program (DCAR, etc.). Also, during the period of the stop work, OCRWM OQA representatives shall:

- o participate in all verification activities (e.g., audits, surveillances and assessments) performed by EM-343, and
- o prior to lifting the stop work, verify completion of all agreed to prerequisite actions.


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Responses to the CARs (which were transmitted via separate letter) are due by the date indicated in block ten of the CARs. A response to this audit report is not necessary. The subject audit is considered completed as of the date of this letter; however, any open CARs will continue to be tracked until they have been closed to the satisfaction of the audit team leader and the Director, OQA.

If you have any questions, please contact Bob Clark or myself at (202) 586-8858.


 Donald G. Horton, Director
 Office of Quality Assurance
 Office of Civilian Radioactive
 Waste Management

Attachments

see enclosure on shelf

cc:

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