

ORDER FOR SUPPLIES OR SERVICES

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1 9

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER MAY 18 2003		2. CONTRACT NO. (If any) NAS5-01133		6. SHIP TO:	
3. ORDER NO. DR-02-03-010		4. REQUISITION/REFERENCE NO. 50375067 NMS-03-010		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div of Contracts Two White Flint North - MS T-7-I-2 Contract Management Center 1 Washington, DC 20555				b. STREET ADDRESS Attn: James Thomas Boiling Brook Parkway	
				c. CITY Rockville	d. STATE MD
				e. ZIP CODE 20852	
7. TO:				f. SHIP VIA Delivery Received: 7:15 a.m. - 3:45 p.m. (M-F)	
a. NAME OF CONTRACTOR NASA SEWP Bowl				8. TYPE OF ORDER	
b. COMPANY NAME ADP Procurement				<input type="checkbox"/> a. PURCHASE ORDER <input checked="" type="checkbox"/> b. DELIVERY/TASK ORDER	
c. STREET ADDRESS Code 211, Bldg. 8, Room 518				Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY Greenbelt		e. STATE MD	f. ZIP CODE 20770	Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA Job Code: J5465 BOC: 3131				\$104,686.29 BR# 3-5015-318-397 Fund Source: x0200	
				10. REQUISITIONING OFFICE NMSS/PMDA/ITBPT	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED					
12. F.O.B. POINT Destination		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE 30 Days ARO	
				16. DISCOUNT TERMS NET 30	
13. PLACE OF		FOR INFORMATION CALL: (No collect calls)			
a. INSPECTION		b. ACCEPTANCE		Jeffrey R. Mitchell 301-415-6465	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
1	<p>THIS ISA SEWP III ORDER</p> <p>In accordance with the provisions of the NASA Interagency Scientific Engineering Workstation Procurement (SEWP), the NRC is purchasing the attached list of equipment.</p> <p><i>[Signature]</i> 5/7/03 Myron Kemerer, IPOC/OCIO Official</p> <p>Attachment #1: Labeled SEWP III Sales Quotation, Quote No. 184999, dated May 05, 2003, SEWP III Contract No. NAS5-01133 is attached hereto and made a part hereof this Delivery Order.</p> <p>Delivery Instructions: See Block 6 of this order. NRC Project Officer: James Thomas, 301-415-5168</p>	1	Attached	104,686.29	\$104,686.29	

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$104,686.29	SUBTOTAL
	21. MAIL INVOICE TO:							17(h) TOTAL (Cont. pages)
	a. NAME U.S. Nuclear Regulatory Commission Payment Team, Mail Stop T-9-H-4							
	b. STREET ADDRESS (or P.O. Box) Attn: (DR-02-03-010)							
c. CITY Washington			d. STATE DC	e. ZIP CODE 20555		\$104,686.29		17(i). GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature) <i>Joyce A. Fields</i>	23. NAME (Typed) Joyce A. Fields Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER
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TEMPLATE - ADM000

OPTIONAL FORM 147 (6/95)

ADM002

DELIVERY ORDER TERMS AND CONDITIONS NOT SPECIFIED IN THE CONTRACT**A.1 NRC ACQUISITION CLAUSES - (NRCAR) 48 CFR CH. 20****A.2 OTHER APPLICABLE CLAUSES**

☐ See Addendum for the following in full text (if checked)

☐ 52.216-18, Ordering

☐ 52.216-19, Order Limitations

☐ 52.216-22, Indefinite Quantity

☐ 52.217-6, Option for Increased Quantity

☐ 52.217-7, Option for Increased Quantity Separately Priced Line Item

☐ 52.217-8, Option to Extend Services

☐ 52.217-9, Option to Extend the Term of the Contract

A.3 ELECTRONIC PAYMENT

The Debt Collection Improvement Act of 1996 requires that all payments except IRS tax refunds be made by Electronic Funds Transfer. It is the policy of the Nuclear Regulatory Commission to pay vendors by the Automated Clearing House (ACH) electronic funds transfer payment system. The electronic system is known as Vendor Express. Payment shall be made in accordance with FAR 52.232-33, entitled "Mandatory Information for Electronic Funds Transfer Payment".

To receive payment, the contractor shall complete the "Company Information" portion of the Standard Form 3881, entitled "ACH Vendor/Miscellaneous Payment Enrollment Form" found as an attachment to this document. The contractor shall take the form to the ACH Coordinator at the financial institution that maintains its company's bank account. The contractor shall discuss with the ACH Coordinator how the payment identification information (addendum record) will be passed to them once the payment is received by the financial institution. Further information concerning the addendum is provided at Attachment . The ACN Coordinator should fill out the "Financial Institution Information" portion of the form and return it to the Office of the Controller at the following address: Nuclear Regulatory Commission, Division of Accounting and Finance, Financial Operations Section, Mail Stop T-9-H-4, Washington, DC 20555, ATTN: ACH/Vendor Express. It is the responsibility of the contractor to ensure that the financial institution returns the completed form to the above cited NRC address. If the contractor can provide the financial information, signature of the financial institutions ACH Coordinator is not required. The NRC is under no obligation to send reminders. Only after the Office of the Controller has processed the contractor's sign-up form will the contractor be eligible to receive payments.

Once electronic funds transfer is established for payments authorized by NRC, the contractor needs to submit an additional SF 3881 only to report changes to the information supplied.

Questions concerning ACH/Vendor Express should be directed to the Financial Operations staff at (301) 415-7520."

A.4 SEAT BELTS

Contractors, subcontractors, and grantees, are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.