



Department of Energy

Washington, DC 20585

QA: N

NOV 14 1997

S. C. Marschman, Project Manager
Pacific Northwest National Laboratory
P.O. Box 999
MSIN P7-27
Richland, WA 99352

**NOTIFICATION AND AUDIT PLAN FOR THE U.S. DEPARTMENT OF ENERGY
OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) OFFICE
OF QUALITY ASSURANCE (OQA) SUPPLIER AUDIT OQA-SA-98-002 PACIFIC
NORTHWEST NATIONAL LABORATORY (PNNL)**

OCRWM OQA will be conducting an audit of PNNL's facility in Richland, Washington, December 17-18, 1997, to measure the effectiveness of the Quality Assurance (QA) Program as delineated in the Civilian Radioactive Waste Management System Management and Operating Contractor's (CRWMS M&O) Contract #A06615JM8X. The scope of the audit will be PNNL's QA Plan WTC-018, Revision 9, and any associated implementing documents as approved by CRWMS M&O. In addition, a follow-up verification to Corrective Action Request YM-97-C-002 will be performed to verify implementation of corrective action. The audit will be conducted by Richard L. Maudlin, Audit Team Leader, and Robert D. Habbe, Audit Team Member.

The tentative schedule of the of the audit is as follows and may be modified to accommodate completion of the audit:

December 17, 1997

8:00 a.m.	Pre-Audit Meeting
4:00 p.m.	Progress Report and Identification of Concerns

December 18, 1997

8:00 a.m.	Clarification Meeting (if required)
4:00 p.m.	Post-Audit Meeting

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The audit conducted in accordance with the latest revision of OCRWM's QA Procedure 18.3, and deficiencies will be reported in accordance with Administrative Procedures 16.1Q and 16.2Q, as applicable. A formal checklist will be utilized to document the areas addressed and the results of effectiveness. PNNL's personnel are encouraged to immediately correct any identified deficiencies during the audit to prevent the need for future follow-up activities.

In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the audit team.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Richard L. Maudlin at (702) 794-1302.

OQA:JB-0337


Donald G. Horton, Director
Office of Quality Assurance

NOV 14 1997

cc:

L. H. Barrett, DOE/HQ (RW-1) FORS
R. A. Milner, DOE/HQ (RW-2) FORS
T. A. Wood, DOE/HQ (RW-55) FORS
J. O. Thoma, NRC, Washington, DC
W. L. Belke, NRC, Las Vegas, NV
R. R. Loux, NWPO, Carson City, NV
S. W. Zimmerman, NWPO, Carson City, NV
Jim Regan, Churchill County, Fallon, NV
D. A. Bechtel, Clark County, Las Vegas, NV
Susan Dudley, Esmeralda County, Goldfield, NV
Sandy Green, Eureka County, Eureka, NV
Tammy Manzini, Lander County, Austin, NV
Kim Packard, Mineral County, Hawthorne, NV
P. A. Niedzielski-Eichner, Nye County, Chantilly, VA
L. W. Bradshaw, Nye County, Tonopah, NV
Wayne Cameron, White Pine County, Ely, NV
B. R. Mettam, County of Inyo, Independence, CA
Mifflin and Associates, Las Vegas, NV
T. H. Chaney, USGS, Denver, CO
J. F. Pelletier, OQA/LLNL, Livermore, CA
J. M. Ziemba, OQA/LBNL, Berkeley, CA
M. J. Clevenger, M&O/LANL, Los Alamos, NM
R. E. Monks, M&O/LLNL, Livermore, CA
F. J. Schelling, M&O/SNL, Albuquerque, NM, M/S 1325
D. C. Mangold, M&O/LBNL, Berkeley, CA
H. R. Cox, M&O, Las Vegas, NV
L. D. Foust, M&O, Las Vegas, NV
R. W. Henderson, M&O, Las Vegas, NV
B. R. Justice, M&O, Las Vegas, NV
R. A. Morgan, M&O, Las Vegas, NV
R. W. Clark, DOE/OQA, Las Vegas, NV