



Department of Energy

Washington, DC 20585

SEP 11 1997

QA: N

John Bates, Functional Administrator
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NOTIFICATION AND AUDIT PLAN FOR THE U.S. DEPARTMENT OF ENERGY
OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM)
OFFICE OF QUALITY ASSURANCE (OQA) SUPPLIER AUDIT OQA-SA-97-030
OF ARGONNE NATIONAL LABORATORY (ANL)

The OCRWM OQA will be conducting an audit of ANL's facility in Argonne, Illinois,
September 16-17, 1997, to measure the effectiveness of the Quality Assurance (QA)
program requirements. Although the Civilian Radioactive Waste Management System
Management and Operating Contractor's (CRWMS M&O) Memorandum Purchase Order
A05532LM6X states that the work will be performed in accordance with the CRWMS
M&O implementing procedures, it is understood ANL is performing the work in
accordance with their QA Plan. The ANL will be evaluated to the applicable
requirements of the Quality Assurance Requirements and Description document as
defined in ANL's QA Plan YMP-02-001, Revision 2, dated September 24, 1996, as
approved by Lawrence Livermore National Laboratory. The audit will be conducted by
Daniel A. Klimas, Audit Team Leader, and Dennis C. Threatt, Auditor.

The tentative schedule of the audit is as follows and may be modified to accommodate
completion of the audit:

September 16, 1997

- 8:30 a.m. Pre-Audit Meeting
4:00 p.m. Progress Report and Identification of Concerns

September 17, 1997

- 8:30 a.m. Clarification Meeting (if required)
4:00 p.m. Post-Audit Meeting

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The audit will be conducted in accordance with the latest revision of OCRWM's Quality Assurance Procedure 18.3, and deficiencies will be reported in accordance with Administrative Procedures 16.1Q and 16.2Q, as applicable. A formal checklist will be utilized to document the areas addressed and the results of effectiveness. The ANL's personnel are encouraged to immediately correct any identified deficiencies during the audit to prevent the need for future follow-up activities.

In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the audit team.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Daniel A. Klimas at (702) 794-1495.

  
for Donald G. Horton, Director  
Office of Quality Assurance

OQA:JB-2270

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