



Department of Energy

Washington, DC 20585

QA: L

SEP 05 1997

Randy Lohman, Quality Assurance Manager
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NOTIFICATION AND AUDIT PLAN FOR THE U.S. DEPARTMENT OF ENERGY
OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) OFFICE
OF QUALITY ASSURANCE (OQA) SUPPLIER AUDIT OQA-SA-97-031 OF SLOPE
INDICATOR COMPANY (SINCO)

The OCRWM OQA will be conducting an audit of SINCO's facility in Seattle, Washington,
on September 17-18, 1997, to measure the effectiveness of the Quality Assurance
Program (QAP), as delineated in Sandia National Laboratories' Purchase Order
Number AU5501. The scope of the audit will be an evaluation of implementation of
SINCO's quality program as delineated in the SINCO Quality Assurance Manual, dated July
1983, and any associated implementing documents as approved by the Civilian Radioactive
Waste Management System Management and Operating Contractor. The audit will be
conducted by Richard L. Maudlin, Audit Team Leader, and James Blaylock, Audit Team
Member.

The tentative schedule of the audit is as follows and may be modified to accommodate
completion of the audit:

September 17, 1997

8:30 a.m. Pre-Audit Meeting
4:00 p.m. Progress Report and Identification of Concerns

September 18, 1997

8:30 a.m. Clarification Meeting (if required)
4:00 p.m. Post-Audit Meeting

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The audit will be conducted in accordance with the latest revision of OCRWM's QAP 18.3,
and deficiencies will be reported in accordance with Administrative Procedures 16.1Q and
16.2Q, as applicable.

A formal checklist will be utilized to document the areas addressed and the results of
effectiveness. SINCO personnel are encouraged to immediately correct any identified
deficiencies during the audit to prevent the need for future follow-up activities.

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Randy Lohman

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In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the audit team, as applicable.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Richard L. Maudlin at (702) 794-1302.

James Blaylock
Donald G. Horton, Director
Office of Quality Assurance

OQA:JB-2305

cc:

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