

Date: June 10, 2003

DRAFT SUMMARY OF INFORMATION COLLECTION REQUEST

Title: NRC Form 171, "Duplication Request"

Current Burden/Responses: 1,109 hours/16,800 responses

Proposed Burden/Responses: 1,883 hours/15,800 responses

Burden Attributable to Third-Party Collections: 0

Number of Respondents: 15,800

Frequency of Response: On occasion

Reasons for Changes in Burden/Responses: The burden hours increased by 774 hours from 1,109 to 1,883 as a result of a re-estimate of the time required for the public to make phone requests, allowing for time spent waiting for the NRC to record the information before proceeding to the next question.

Level of Concurrence:

Branch Chief
PDR/Library Branch
Information, Records and Document
Management Division, OCIO

Recordkeeping Requirements in Accordance with the Retention Periods for Records Rule:
N/A

Search of the Information Requirements Control Automated System (IRCAS):
IRCAS was searched. No duplication was found.

Abstract: This form is utilized by individual members of the public making a request, or by the Public Document Room/Library Branch (PLB) personnel in response to letter, e-mail, fax and by telephone requests from the public, for which the contractors reproduction services are utilized. Copies of the form are utilized by the reproduction contractor to accompany the orders and are then discarded.

cc: B. St. Mary