



Department of Energy

Washington, DC 20585

QA:L

OCT 6 1997

Jerry Van Wormer, QA Administrator
Vaisala, Inc.
100 Commerce Way
Woburn, MA 01801

NOTIFICATION AND SURVEY PLAN FOR THE U.S. DEPARTMENT OF ENERGY
OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) OFFICE
OF QUALITY ASSURANCE (OQA) SUPPLIER SURVEY OQA-SFE-98-001 OF
VAISALA, INC.

OCRWM OQA will be conducting a survey of Vaisala, Inc.'s facility in Woburn, Massachusetts, October 21-22, 1997, to evaluate compliance with the Quality Assurance Program as delineated in Vaisala, Inc.'s Quality Manual. The scope of the survey will be an evaluation of implementation of Vaisala, Inc.'s Quality program as specified in Vaisala, Inc.'s Quality Manual, Revision B, and any associated implementing documents. This anticipated scope of work is for the calibration of environmental measuring equipment. The survey will be conducted by Richard L. Maudlin, Survey Team Leader.

The tentative schedule of the survey is as follows and may be modified to accommodate completion of the survey:

October 21, 1997

8:30 p.m. Pre-Survey Meeting
4:00 p.m. Progress Report and Identification of Concerns

October 22, 1997

8:00 a.m. Clarification Meeting (if required)
4:00 p.m. Post-Survey Meeting

The survey will be conducted in accordance with the latest revision of OCRWM's Quality Assurance Procedure 18.3, and deficiencies identified during the survey which require corrective action will be discussed with Vaisala, Inc.'s management and included in the survey report. A formal checklist will be utilized to document the areas addressed and the results of effectiveness. Vaisala, Inc.'s personnel are encouraged to immediately correct any identified deficiencies during the survey to prevent the need for future follow-up activities.

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In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the survey team, as applicable.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Richard L. Maudlin at (702) 794-1302.

James Blaylock #1
Donald G. Horton, Director
Office of Quality Assurance

OQA:JB-0055

cc:

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