



Department of Energy

Washington, DC 20585

JUL 03 1997

QA: L

Dr. James L. Conca, Research Director
UFA Ventures, Inc.
2000 Logston Blvd.
Richland, WA 99352

NOTIFICATION AND AUDIT PLAN FOR THE U.S. DEPARTMENT OF ENERGY
OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) OFFICE
OF QUALITY ASSURANCE (OQA) SUPPLIER AUDIT OQA-SA-97-028 OF UFA
VENTURES, INC.

The OCRWM OQA will be conducting an audit of UFA Ventures, Inc. facility in Richland,
Washington, July 10-11, 1997, to measure the effectiveness of the Quality Assurance
Program (QAP) as delineated in the U.S. Geological Survey (USGS) purchase order
number 1434-CR-97-00717. The scope of the audit will be the UFA Ventures, Inc. QAP,
as stipulated in the QAP for use at UFA Ventures, Inc., Revision 002, and any associated
implementing documents as approved by USGS. The audit will be conducted by
Richard L. Maudlin, Audit Team Leader, and Robert P. Hasson, Audit Team Member.

The tentative schedule of the audit is as follows and may be modified to accommodate completion
of the audit:

July 10, 1997

8:30 a.m. Pre-Audit Meeting
4:00 p.m. Progress Report and Identification of Concerns

July 11, 1997

8:00 a.m. Clarification Meeting (if required)
4:00 p.m. Post-Audit Meeting

The audit will be conducted in accordance with the latest revision of OCRWM's Quality
Assurance Procedure 18.3, and deficiencies will be reported in accordance with
Administrative Procedures 16.1Q and 16.2Q, as applicable.

A formal checklist will be utilized to document the areas addressed and the results of
effectiveness. UFA Ventures, Inc. personnel are encouraged to immediately correct any
identified deficiencies during the audit to prevent the need for future follow-up activities.

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In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the audit team.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Richard L. Maudlin at (702) 794-1302.

  
Donald G. Horton, Director  
Office of Quality Assurance

OQA:JB-1848

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