



Department of Energy

Washington, DC 20585

QA: L

JUN 09 1997

**L. D. Foust, Technical Project Officer
For Yucca Mountain
Site Characterization Project
TRW Environmental Safety Systems, Inc.
1180 Town Center Drive, M/S 423
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**AUDIT REPORT FOR THE U.S. DEPARTMENT OF ENERGY OFFICE OF CIVILIAN
RADIOACTIVE WASTE MANAGEMENT OFFICE OF QUALITY ASSURANCE (OQA)
SUPPLIER AUDIT OQA-SA-97-023 OF KEITHLEY INSTRUMENTS, INC.**

Enclosed is the audit report OQA-SA-97-023 of Keithley Instruments, Inc. The audit was performed May 21-22, 1997 at its Cleveland, Ohio, facility. The audit criteria is delineated in the Civilian Radioactive Waste Management System Management and Operating Contractor (CRWMS M&O) purchase order A02168JM7C. The audit resulted in the issuance of one Deficiency Report (DR).

The DR addresses deficiencies as follows: (1) There was no objective evidence of training of calibration personnel to the procedures they are required to implement; (2) Keithley Instruments, Inc. purchase requisitions issued for calibration of equipment to Fluke Manufacturing without evidence of survey forms on file; (3) Metrology department procedures not under document control system; and (4) Deficiencies issued by Keithley Instruments, Inc. in 1994 have not been resolved in a timely manner.

The DR, with response due dates, has been provided to the CRWMS M&O for action. Tracking of the DR will be the responsibility of the OQA.

The audit is considered complete and closed as of the date of this letter. Resolutions to the DR will be evaluated by the OQA and closed as appropriate.

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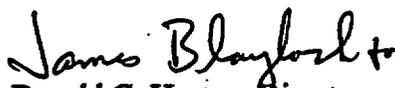
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L. D. Foust

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If you have any questions, please contact either James Blaylock at (702) 794-1420 or Richard L. Maudlin at (702) 794-1302.


Donald G. Horton, Director
Office of Quality Assurance

OQA:JB-1681

Enclosure:

Audit Report OQA-SA-97-023

cc w/encl:

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