



Department of Energy
Washington, DC 20585

QA: L

APR 24 1997

Ron Ludwig
Terracon Consultants Western
4343 South Polaris Avenue
Las Vegas, NV 89103

NOTIFICATION AND AUDIT PLAN FOR THE U.S. DEPARTMENT OF ENERGY
OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM)
OFFICE OF QUALITY ASSURANCE (OQA) SUPPLIER AUDIT OQA-SA-97-019 OF
TERRACON CONSULTANTS WESTERN

The OCRWM OQA will be conducting an audit of Terracon Consultants Western's facility in Las Vegas, Nevada, May 6-7, 1997, to measure the effectiveness of the quality assurance program as delineated in Kiewit/Parsons Brinckerhoff's (Kiewit/PB) Purchase Order Number 19801090. The scope of the audit will be to verify the adequacy and implementation of Terracon Consultants Western's Quality Assurance (QA) Program as stated in the current revision of Terracon Consultants Western's Quality System Manual and any associated implementing documents as approved by Kiewit/PB. The audit will be conducted by Lester W. Wagner, Audit Team Leader, and Michael Malone, Audit Team Member.

The tentative schedule of the audit is as follows and may be modified to accommodate completion of the audit:

May 6, 1997

8:00 a.m. Pre-Audit Meeting
4:00 p.m. Progress Report and Identification of Concerns

May 7, 1997

8:00 a.m. Clarification Meeting
4:00 p.m. Post-Audit Meeting

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The audit will be conducted in accordance with the latest revision of the OCRWM's Quality Assurance Procedure 18.3, "Supplier Survey/Audits." A formal checklist will be utilized to document the areas addressed and the results of effectiveness. Deficiencies will be reported in accordance with Administrative Procedures 16.1Q and 16.2Q, as applicable. Terracon Consultants Western's personnel are encouraged to immediately correct any identified deficiencies during the audit to prevent the need for future follow-up activities.

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In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the Audit Team, as applicable.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Lester W. Wagner at (702) 794-1304.



Donald G. Horton, Director
Office of Quality Assurance

OQA:JB-1433

cc:

L. H. Barrett, DOE/HQ (RW-1) FORS
R. A. Milner, DOE/HQ (RW-2) FORS
T. A. Wood, DOE/HQ (RW-55) FORS
J. O. Thoma, NRC, Washington, DC
W. L. Belke, NRC, Las Vegas, NV
R. R. Loux, NWPO, Carson City, NV
S. W. Zimmerman, NWPO, Carson City, NV
Jim Regan, Churchill County, Fallon, NV
D. A. Bechtel, Clark County, Las Vegas, NV
Susan Dudley, Esmeralda County, Goldfield, NV
Sandy Green, Eureka County, Eureka, NV
Tammy Manzini, Lander County, Austin, NV
V. E. Poe, Mineral County, Hawthorne, NV
P. A. Niedzielski-Eichner, Nye County, Chantilly, VA
L. W. Bradshaw, Nye County, Tonopah, NV
Wayne Cameron, White Pine County, Ely, NV
B. R. Mettam, County of Inyo, Independence, CA
Mifflin and Associates, Las Vegas, NV
T.H. Chaney, USGS, Denver, CO
M. J. Clevenger, M&O/LANL, Los Alamos, NM
R. E. Monks, M&O/LLNL, Livermore, CA
F. J. Schelling, M&O/SNL, Albuquerque, NM, M/S 1333
Donald Mangold, M&O/LBNL, Berkeley, CA
R. E. Armstrong, M&O, Las Vegas, NV
L. D. Foust, M&O, Las Vegas, NV
R. A. Morgan, M&O, Las Vegas, NV
B. R. Justice, Jr., M&O, Las Vegas, NV
H. T. Greene, OQA/QATSS, Las Vegas, NV
R. E. Powe, OQA/QATSS, Las Vegas, NV
L. W. Wagner, OQA/QATSS, Las Vegas, NV
Michael Malone, OQA/QATSS, Las Vegas, NV
File, OQA/QATSS, Las Vegas, NV
R. W. Clark, DOE/OQA, Las Vegas, NV