**Department of Energy**
Washington, DC 20585

QA: L

APR 0 8 1997

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NOTIFICATION AND AUDIT PLAN FOR THE U.S. DEPARTMENT OF ENERGY OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) OFFICE OF QUALITY ASSURANCE (OQA) SUPPLIER AUDIT OQA-SA-97-016 OF THE COLORADO DEPARTMENT OF AGRICULTURE

The OCRWM OQA will be conducting an audit of the Colorado Department of Agriculture's facility in Denver, Colorado, May 6-7, 1997, to measure the effectiveness of the quality assurance program as delineated in the U.S. Geological Survey (USGS) purchase order, number 1434-CR-97-SA-00953. The scope of the audit will be to verify adequacy and implementation of the Colorado Department of Agriculture's Quality Assurance (QA) Program, as stipulated in the Colorado Department of Agriculture's QA Manual dated December 10, 1992, and any other associated implementing documents as approved by USGS.

A review of the status of open OCRWM deficiency documents identified during the previous QA audit of the Colorado Department of Agriculture will be included in the scope of this audit to determine the status of corrective actions. The audit will be conducted by Richard L. Maudlin, Audit Team Leader, and Emily S. Reiter, Audit Team Member.

The tentative schedule of the audit is as follows and may be modified to accommodate completion of the audit:

May 6, 1997

8:30 a.m. Pre-Audit Meeting
4:00 p.m. Progress Report and Identification of Concerns

May 7, 1997

8:00 a.m. Clarification Meeting (if required)
11:00 a.m. Post-Audit Meeting

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The audit will be conducted in accordance with the latest revision of the OCRWM's Quality Assurance Procedure 18.3, and deficiencies will be reported in accordance with Administrative Procedures 16.1Q and 16.2Q, as applicable. A formal checklist will be utilized to document the areas addressed and the results of effectiveness. The Colorado Department of Agriculture's personnel are encouraged to immediately correct any identified deficiencies during the audit to prevent the need for future follow-up activities.

In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the Audit Team, as applicable.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Richard L. Maudlin at (702) 794-1302.

R. W. Clark

for Donald G. Horton, Director
Office of Quality Assurance

OQA:JB-1332

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