

memorandum

QA:N

DATE: JUN 24 1996
REPLY TO: RW-1
ATTN OF:
SUBJECT: OCRWM Quality Assurance Management Assessment
TO: Distribution

The assessment of the OCRWM Quality Assurance Program will be conducted by Wayne Booth, Tom Colandrea (Assessment Team Leader), and John Longenecker. The assessment team will be in Washington, D.C. during July 29- 30, 1996 and in Las Vegas, on August 5-9, 1996.

In order to obtain your input, the assessment team has requested that you complete the attached questionnaire. Please be open and candid in your responses to these questions so that the assessment team can gain an accurate picture of the effectiveness of the OCRWM QA Program. Your responses are confidential and you have the option to remain anonymous should you desire.

Please send your completed questionnaire in a enclosed confidential envelope to Deborah Payne (RW-2), no later than July 8, 1996 (be sure to include your name on the interoffice envelope so that she can note the fact that you have returned your questionnaire). The sealed envelopes will be forwarded to Tom Colandrea for analysis.

If you have any questions or require additional information regarding this matter, please contact Ram Murthy at (202) 586-1239.


Daniel A. Dreyfus, Director
Office of Civilian Radioactive
Waste Management

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- cc: w/o Attachments
L. Barrett, RW-2
D. Horton, RW-3
R. Murthy, RW-3.1
T. Johnson, RW-3.1
J. Bresee, RW-10
R. Milner, RW-30
S. Rousso, RW-40
W. Barnes, YMSCO

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NH03
WM-11

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PDR WASTE
WM-11 PDR

W. Booth, QASI
J. Spraul, NRC

Distribution with Attachments

D. Horton, RW-3
R. Milner, RW-30
J. Saltzman, RW-30
A. Brownstein, RW-36
J. Bresee, RW-10
J. Carlson, RW-37
R. Clark, RW-3.1
L. Desell, RW-45
C. Lukasik, RW-16
S. Rousso, RW-40
D. Shelor, RW-40
R. Spence, RW-3.2
N. Voltura, RW-3
Wesley Barnes, YMSCO
Bob Barton, YMSCO
Stephen Brocoum, YMSCO
Richard Craun, YMSCO
Wendy Dixon, YMSCO
Russ Dyer, YMSCO
Susan Jones, YMSCO
Lester Wagner, QATSS
Hank Greene, QATSS/LV
Rob Keele, QATSS/LV
Robert Burgoyne, Weston
Sami Douara, Weston
Jeff Neff, Weston
Pat Van Nelson, Weston
Bobby Scott, IRG/LV

4. Effectiveness of Procedural Implementation: To what extent are OCRWM's QA-related procedures effectively implemented? For example, are the procedures clear and easy to understand? Do they properly describe how to do the work? Any suggestions for improving this area?

5. Adequacy and Effectiveness of QA Training: To what extent is OCRWM's approach to QA training adequate and effective? For example, does the training program: help you understand what procedures apply to your work? help you understand and meet applicable QA requirements? Any suggestions for improving this area?

6. Adequacy and Effectiveness of the Corrective Action Program: To what extent is the corrective action program within OCRWM adequate and effective? For example, in terms of identifying the cause of problems and taking timely action to prevent their recurrence? Any suggestions for improving this area?

7. Effectiveness of QA Program Application to Elements Considered Critical to Mission Success: To what extent is the OCRWM QA program being effectively applied to OCRWM program elements considered critical to mission success? For example, does it ensure that records critical to the licensing process are retrievable?
