

Dr. Stephen J. Brocoum Assistant Manager  
 for Suitability and Licensing  
 U. S. Department of Energy  
 Yucca Mountain Site Characterization  
 Office, MS 523  
 P.O. Box 98608  
 Las Vegas, Nevada 89193-8608

June 14, 1996

SUBJECT: NRC SELF ADMINISTERED GENERAL EMPLOYEE TRAINING ANNUAL REFRESHER TESTING AGREEMENT

Dear Dr. Brocoum:

On May 29, 1996, the U.S. Nuclear Regulatory Commission received the attached facsimile of the Self Administered General Employee Training Annual Refresher Testing Agreement (Enclosure). This agreement provides the detailed requirements necessary for NRC and the Center for Nuclear Waste Regulatory Analysis to administer the U.S. Department of Energy's General Employee's Training Annual Refresher Testing. The NRC staff has reviewed the agreement and finds its acceptable. In accordance with the agreement, the following test proctors have been identified:

NRC: Sandra L. Wastler  
 U.S. Nuclear Regulatory  
 Commission  
 Office of Nuclear Material  
 Safety and Safeguard  
 Division of Waste Management  
 MS T7F1  
 Washington DC 20555-001

CNwRA: Susan Gale  
 Staff Development Office  
 Southwest Research Institute  
 6220 Culebra Road, Bldg  
 San Antonio, TX 78238-5166

Telephone: (301) 415-6724  
 Fax: (301) 415-5399  
 E-Mail: slwl@nrc.gov

Telephone: (210) 522-5216  
 Fax: (210) 522-3496  
 E-Mail: sgale@swri.edu

If you have any questions regarding this letter, please contact Ms. Sandra L. Wastler of my staff.

Sincerely,

John H. Austin, Chief  
 Performance Assessment and HLW  
 Integration Branch  
 Division of Waste Management  
 Office of Nuclear Material Safety  
 and Safeguards

cc: See Attached List  
 Enclosure: As stated

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 On-site reps PUBLIC ACNW RWelller PAHL r/f LSS  
 JSurmeier DBrooks KMcConnell

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DOCUMENT NAME: s:\DWM\HLUR\SLW\PROCTOR.SLW

OFC	PAHB	PAHB	PAHB					
NAME	Wastler/kv	JThoma	JAustin					
DATE	06/14/95	06/14/96	06/14/96					

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 PDR WASTE  
 WM-11 PDR

OFFICIAL RECORD COPY

S. Brocoum

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cc List for Letter to S. Brocoum dated: June 14, 1996

Affected Local Governments

N. Stellavato, Nye County, NV      M. Baughman, Lincoln County, NV  
D. Bechtel, Clark County, NV      W. Cameron, White Pine County, NV  
V. Poe, Mineral County, NV      P. Niedzielski-Eichner, Nye County, NV  
C. Schank, Churchill County, NV      L. Fiorenzi, Eureka County, NV  
R. Williams, Lander County, NV      J. Hoffman, Esmeralda County, NV  
B. Mettam, Inyo County, CA      L. Bradshaw, Nye County, NV  
M. Murphy, Nye County, NV      C. Johnson, NV  
E. Von Teisenhausen, Clark County, NV

cc: J. Meder, NV  
S. Goldberg, OMB  
D. Weigel, GAO  
W. Barnard, NWTRB  
A. Kadak, YAEC  
F. Parker, NAS  
R. Holden, NCAI  
A. Melendez, NIEC  
S. Brocoum, DOE  
R. Arnold, NV  
A. Gil, DOE  
J. Adams, DOE  
S. Rouse, DOE

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## NRC Self Administered General Employee Training Annual Refresher Testing Agreement

### Details of the agreement:

1. Each NRC facility will identify to the CRWMS M&O Training Department, a Test Proctor who will act as the sole point of contact for that facility.
2. The Test Proctor will be accountable for receiving, storing, and securing all testing materials. These materials include tests, answer sheets, answer keys, attendance rosters, and General Employee Training Annual Refresher (GET AR) Study Guides.
3. The Test Proctor ensure that all attendance rosters are properly filled out and returned to the CRWMS M&O Training Department.
4. The Test Proctor will be responsible for distribution of GET AR Study Guides and all notification of training status for their facility personnel.
5. The CRWMS M&O Training Department will distribute instructions and current training materials to each NRC Test Proctor. These materials include tests, answer sheets, answer keys, attendance rosters, and General Employee Training Annual Refresher (GET AR) Study Guides.
6. The CRWMS M&O Training Department will furnish a copy of the most-up-to-date list of NRC personnel who have attended an Initial GET session. NRC personnel who subsequently take the Initial GET class will be responsible for notifying their respective Test Proctor to update their own facility's training database.
7. The CRWMS M&O Training department will accept and process all attendance rosters in accordance with established Department procedures.

*People to cc in NRC's  
letter to Steve Brocovich*

*Jerri J. Adams  
Sandra L. House  
April V. Gil*



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20545

LAS VEGAS OFFICE

301 R. Stewart Ave., Rm. 203  
Las Vegas, NV 89101

FAX NO.: (702) 388-6128  
Verify: (702) 388-6125

TO: Sandi Westler

FROM: Bob Allen  
Sr. On-Site Licensing Representatives' Office, Las Vegas, NV

DATE: 5/24/96

TOTAL NUMBER OF PAGES: 2 INCLUDING COVER SHEET

Sandi - Attached is DOE's proposal for establishing NRC/CENTER proctors at NRC Headquarters and CENTER facility for self-administered GET Annual Refresher Testing. This approach call for NRC Letter to Braccam identifying proctors at these locations to initiate process. Let you know if you have any follow up questions or you could contact Tom Bjirstedt (DOE) (702-794-1362).



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

June 14, 1996

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TESTING AGREEMENT

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E-Mail: slwl@nrc.gov

CNWRA: Susan Gale  
Staff Development Office  
Southwest Research Institute  
6220 Culebra Road, Bldg  
San Antonio, TX 78238-5166

Telephone: (210) 522-5216  
Fax: (210) 522-3496  
E-Mail: sgale@swri.edu

If you have any questions regarding this letter, please contact Ms. Sandra L. Wastler of my staff.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Austin".

John H. Austin, Chief  
Performance Assessment and HLW  
Integration Branch  
Division of Waste Management  
Office of Nuclear Material Safety  
and Safeguards

cc: See Attached List

Enclosure: As stated