

OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM)

OFFICE OF QUALITY ASSURANCE (OQA)

AUDIT PLAN FOR AUDIT HQ-ARC-96-02

OF THE

EM-32, EASTERN WASTE MANAGEMENT QUALITY ASSURANCE PROGRAM

GERMANTOWN, MARYLAND

JUNE 17-21, 1996

Prepared by: JAMES GEORGE / James George (for) Date: 5/24/96
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Quality Assurance Technical Support Services

Approved by: R. W. Clap Date: 5/24/96
Donald G. Horton, Director
Office of Quality Assurance

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PDR WASTE
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1.0 SCOPE

The audit will be conducted to assess implementation of the EM-32 Eastern Waste Management Quality Assurance Program. The audit will be a compliance-based evaluation of the effectiveness of the EM-32 quality assurance (QA) program and associated EM-37 quality assurance activities.

Follow up of any open OCRWM initiated deficiencies identified during previous QA audits and surveillances will be included in the scope of this audit to determine the effectiveness of EM-32 corrective actions.

2.0 AUDIT SCHEDULE

Pre-audit Team/Observer Meeting	June 17, 1996 - 8:30am <i>Germantown, MD</i>
Pre-audit Conference	June 17, 1996 - 9:00am <i>Germantown, MD</i>
Audit Activities	June 17, 1996 - 9:30am to 4:00pm <i>Germantown, MD</i>
	June 18 - 20, 1996 - 8:30am to 4:00pm <i>Germantown, MD</i>
	June 21, 1996 - 8:30am to 12:00pm <i>Germantown, MD</i>
Post-audit Conference	June 21, 1996 - 4:00pm <i>Germantown, MD</i>

There will be a daily Audit Team/Observer Meeting at 4:00 p.m. and a daily Management Briefing starting at 8:30 a.m. to discuss potential deficiencies and establish any needed liaison.

3.0 REQUIREMENTS TO BE AUDITED AND APPLICABLE REFERENCES

The requirements to be audited will be contained in process checklists. These checklists will be developed based on current EM-32 Standard Practice Procedures (SPPs) and DOE/RW/0333P, Rev 4.

4.0 ACTIVITIES TO BE AUDITED

The audit will include activities addressed in the EM-30 Quality Management Plan and the 10 Sections of SPPs.

5.0 AUDIT TEAM MEMBERS

The audit team will consist of:

Charles Betts	QATSS, Washington, D.C.	Auditor Team Leader
James George	QATSS, Washington, D.C.	Auditor
Jack Walsh	QATSS, Washington, D.C.	Auditor

Observers from the State of Nevada, the NRC, and other interested parties will be invited to participate.

6.0 ORGANIZATIONS TO BE NOTIFIED

EM-32
EM-37

7.0 AUDIT CHECKLISTS

Checklists based on DOE/RW/0333P Rev. 4 and EM-32 SPPs.