



Department of Energy
Washington, DC 20585

JANUARY 25, 1995

QA: L

Mr. R.L. Robertson
General Manager
CRWMS, M&O
TRW Environmental Safety System, Inc.
2650 Park Tower Drive, Suite 800
Vienna, VA 22180

Subject: Office of Civilian Radioactive Waste Management (OCRWM) Quality Assurance (QA) Audit HQ-ARC-95-04 of CRWMS M&O Activities

Dear Mr. Robertson:

Please be advised that a team from OCRWM, Office of Quality Assurance (OQA), will conduct a QA audit during the periods February 7-10, 1995 and February 21-24, 1995 to assess the adequacy and implementation of the CRWMS M&O QA Program. Current plans are for the audit team to hold a preaudit meeting on Tuesday, February 7, 1995 beginning as 8:00am at the Vienna, VA offices. Please arrange for the appropriate personnel to attend the meeting. The postaudit meeting is tentatively scheduled for 10:00pm on Friday, February 10, 1995.

A portion of this audit will be performed the week beginning February 21, 1995 at the M&O Nevada offices to assess adequacy and implementation of the Nevada division's activities. The preaudit meeting for this portion of the audit will be held on Tuesday, February 21, 1995, beginning at 8:00am in the M&O conference room. The postaudit meeting for this portion of the audit is tentatively scheduled for 2:00pm on Friday, February 24, 1995.

Observers representing the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may also be accompanying the team. You will be notified of these observers prior to the audit.

If you have any questions, please contact Robert Clark at (202) 586-1238 or Marlin Horseman at (202) 488-5436.

Carl E. Gheber for

Donald G. Horton, Director
Office of Quality Assurance

Enclosure

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