



Department of Energy

Washington, DC 20585
MARCH 29, 1994

Mr. R. L. Robertson
General Manager
CRWMS, M&O
TRW Environmental Safety Systems, Inc.
2650 Park Tower Drive, Suite 800
Vienna, VA 22180

Subject: Office of Civilian Radioactive Waste Management (OCRWM)
Quality Assurance (QA) Surveillance HQ-SR-94-08 of M&O
Preparation of the Request for Proposal (RFP) for the Multi
Purpose Canisters (MPC)

Dear Mr. Robertson:

Please be advised that a team from OCRWM, Office of Quality Assurance (OQA), will conduct a QA surveillance of the M&O's preparation of the RFP for the MPC during the period of April 5 through April 7, 1994 in your Charlotte, NC offices and April 11-14, 1994 in your Vienna, VA offices. The surveillance team will hold a brief pre-surveillance meeting on Tuesday, April 5, 1994, beginning at 10:30 a.m. at the Charlotte offices. The post-surveillance meeting is tentatively scheduled for 3:30 p.m. on Thursday, April 7, 1994. The surveillance team will hold their pre-surveillance meeting at 3:00 p.m. on Monday, April 11, 1994 in your Vienna, VA offices and the post-surveillance meeting is tentatively scheduled for 4:00 p.m. on Thursday, April 14, 1994. Please arrange for the appropriate personnel to attend these meetings.

Enclosed is the Quality Assurance Surveillance Record for the subject surveillance.

If you have any questions, please contact Bob Clark at (202) 586-1238 or Marlin Horseman at (703) 841-0043.

Sincerely,

Donald G. Horton, Director
Office of Quality Assurance

Enclosure:

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PDR WASTE
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ADD: Ken Hooks

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cc:

T. Johnson, RW-3.1
R. Milner, RW-40
D. Shelor, RW-30
T. Wood, RW-53
S. Zimmerman, Carson City, NV
R. Loux, Carson City, NV
C. Schank, Churchill Co. NV
J. Bingham, Clark Co. NV
D. Betchel, Clark Co. NV
E. von Teisenhausen, Clark Co. NV
J. Hayes, Esmeralda Co. NV
L. Fiorenzi, Eureka Co. NV
B. Mettam, Inyo Co.
R. Michener, Inyo Co.
G. Derby, Lander Co.
J. Pitts, Lincoln Co.
M. Baughman, Lincoln Co.
V. Poe, Mineral Co.
L. Bradshaw, Nye Co.
P. Niedzielski-Eichner, Nye Co.
K. Hooks, NRC
R. Morgan, M&O, LV
R. Ruth, M&O, Vienna
L. Foust, M&O, NV
F. Mariani, White Pine Co.
M. Horseman, QATSS-HQ

OFFICE OF
RADIOACTIVE WASTE MANAGEMENT
U.S. DEPARTMENT OF ENERGY
WASHINGTON, D.C.

QUALITY ASSURANCE SURVEILLANCE RECORD

SURVEILLANCE DATA

¹ ORGANIZATION/LOCATION: M&O/Vienna, VA and Charlotte, NC	² SUBJECT: The development and issuance of the MPC RFP	³ DATE: 4/4-14/94
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⁴SURVEILLANCE OBJECTIVE: To ascertain compliance with the program and procedural requirements applicable to the process for the development and issuance of the MPC RFP.

⁵ SURVEILLANCE SCOPE: Evaluation to include: 1. Assessment of the process utilized for the generation of the MPC RFP. 2. Verification of compliance by M&O personnel to procedures QAP-2-0, 2-1, 2-2, 2-3 3-0, 3-1, 3-2, 3-4, 3-5, 3-6, 3-8, 3-9, 3-12, 4-1, 6-1, 7-1 and 17-1. 3. Flowdown of requirements (upper-tier) into the basic elements of the MPC RFP.	⁶ SURVEILLANCE TEAM: Team Leader: <u>Richard G. Peck</u> Additional Team Members: <u>Rob Howard, Hugh Lentz</u> <u>Dennis Threatt, Fred Bearham</u>
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⁷ PREPARED BY: <u>R. G. Peck</u> <u>R.G. Peck</u> <u>3/29/94</u> Surveillance Team Leader Date	⁸ CONCURRENCE: <u>R.W. Clef</u> <u>3/29/94</u> QA Division Director Date
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SURVEILLANCE RESULTS

⁹BASIS OF EVALUATION / DESCRIPTION OF OBSERVATIONS:

¹⁰ SURVEILLANCE CONCLUSIONS:

¹¹ COMPLETED BY: _____ Surveillance Team Leader Date	¹² APPROVED BY: _____ QA Division Director Date
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