

memorandum

DATE: JUN 10 1994

REPLY TO
ATTN OF: RW-3

SUBJECT: OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) QUALITY ASSURANCE (QA) AUDIT HQ-94-03 OF THE OFFICE OF ENVIRONMENTAL MANAGEMENT (EM) HIGH-LEVEL WASTE DIVISION (EM-323)

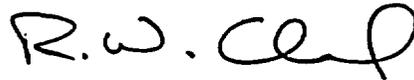
TO:

Director, High-Level Waste Division

Please be advised that a team from OCRWM, Office of Quality Assurance (OQA), will conduct a QA audit of the EM-323 QA Program and implementation during the period June 27-July 1, 1994. Current plans are for the audit team to hold a preaudit meeting on Monday, June 27, 1994, beginning at 9:00 a.m., at your facilities in Germantown, MD. Please arrange for the appropriate personnel to attend the meeting. The postaudit meeting is tentatively scheduled for 2:30 p.m. on Friday, July 1, 1994.

Please make the necessary arrangements for the locations where the preaudit and postaudit meetings will be held and notify me. The audit team will also require a meeting/working room during the performance of the audit.

If you have any questions, please contact Bob Clark at 586-1238 or Marlin Horseman of QATSS (CER) at (703) 841-0043.



for Donald G. Horton, Director
Office of Quality Assurance

Attachment: Audit Plan HQ-94-03

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PDR WASTE PDR
WM-11

ADD: Bill Belke T759

Ltr Encl.
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WM-11
NH03

cc:

D. Dreyfus, RW-1
T. Johnson, RW-3.1
R. Spence, RW-3.2
D. Shelor, RW-30
R. Milner, RW-40
S. Zimmerman, Carson City, NV
R. Loux, Carson City, NV
C. Schank, Churchill Co., NV
J. Bingham, Clark Co., NV
D. Betchel, Clark Co., NV
E. von Teisenhausen, Clark Co., NV
J. Hayes, Esmeralda Co., NV
L. Fiorenzi, Eureka Co., NV
B. Mettam, Inyo Co.
G. Derby, Lander Co.
J. Pitts, Lincoln Co.
M. Baughman, Lincoln Co.
V. Poe, Mineral Co.
L. Bradshaw, Nye Co.
P. Niedzielski-Eichner, Nye Co.
W. Belke, NRC
M. Horseman, QATSS-HQ
F. Mariani, White Pine Co.
J. Conway, EM-33