



Department of Energy

Washington, DC 20585

MAY 19, 1994

QA

Mr. R. L. Robertson
General Manager
CRWMS M&O
TRW Environmental Safety Systems, Inc.
2650 Park Tower Drive, Suite 8000
Vienna, VA 22180

Subject: OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) QUALITY ASSURANCE (QA) AUDIT HQ-94-02 OF CRWMS M&O ACTIVITIES. BASELINE AUDIT TO THE REQUIREMENTS OF THE REVISED OCRWM QUALITY ASSURANCE REQUIREMENTS AND DESCRIPTION, (QARD, DOE/RW-0333P)

Please be advised that a team from the OCRWM, Office of Quality Assurance (OQA), will conduct a QA audit during the periods June 6-10, 1994 and June 20-24, 1994 to assess the adequacy and implementation of the CRWMS M&O QA Program. Current plans are for the audit team to hold a preaudit meeting on Monday, June 6, 1994, beginning at 8:30am at the Vienna, VA offices. Please arrange for the appropriate personnel to attend the meeting. The postaudit meeting is tentatively scheduled for 3:00pm on Friday, June 10, 1994.

A portion of this audit will be performed the week beginning June 20 at the M&O Nevada offices to assess adequacy and implementation of the Nevada division's activities. The preaudit meeting for this portion of the audit will be held on Monday, June 20, 1994, beginning at 8:30am in the M&O conference room. The postaudit meeting for this portion of the audit is tentatively scheduled for 2:00pm on Friday, June 24, 1994.

The audit is described in the enclosed Audit Plan.

If you have any questions, please contact Bob Clark at 586-1238 or Marlin Horseman of QATSS at (703) 276-9300.

R.W. Clark

for Donald G. Horton, Director
Office of Quality Assurance

Enclosure

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