



Department of Energy
Washington, DC 20585

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QA

JAN 28 1991

Robert F. Pritchett
Technical Project Officer
for Yucca Mountain
Site Characterization Project
Reynolds Electrical &
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P.O. Box 98521
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OFFICE OF CIVILIAN RADIOACTIVE WASTE MANAGEMENT (OCRWM) QUALITY ASSURANCE (QA)
AUDIT 91-02 OF REYNOLDS ELECTRICAL AND ENGINEERING COMPANY, INC. (REECO)
SUPPORT OF THE YUCCA MOUNTAIN SITE CHARACTERIZATION PROJECT OFFICE

Please be advised that a team from OCRWM's Yucca Mountain Quality Assurance Division (YMQAD) will conduct an audit of the REECO QA Program Plan and quality-related activities during the period February 25 through 28, 1991. Current plans call for the audit team to hold an entrance meeting on February 25, 1991, beginning at 10 a.m. Please arrange for the appropriate personnel at your facility to attend this Pre-Audit Conference. The Post-Audit Conference is tentatively scheduled for 2 p.m. on February 28, 1991.

This audit will include a review of REECO activities in the following areas:

QA Program Elements

- * 1.0 Organization
- * 2.0 Quality Assurance Program
- 3.0 Design Control
- * 4.0 Procurement Document Control
- * 5.0 Instructions, Procedures and Drawings
- * 6.0 Document Control
- * 7.0 Control of Purchased Materials, Equipment and Services
- 8.0 Identification and Control of Materials, Parts and Components
- * 9.0 Control of Special Processes
- 10.0 Inspection
- 11.0 Test Control
- *12.0 Control of Measuring and Test Equipment
- 13.0 Handling, Shipping and Storage
- 14.0 Inspection, Test and Operating Status
- 15.0 Nonconforming Materials, Parts or Components
- *16.0 Corrective Action
- *17.0 Quality Assurance Records
- *18.0 Audits

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ADD: KEN HOOKS

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* Detailed checklists have been prepared to aid in effectively reviewing these elements. The remaining QA Program elements will be checked to verify lack of activity or non-applicability to the REECo scope of work.

The audit team will consist of:

Robert H. Klemens, Audit Team Leader, Science Applications International Corporation (SAIC)/YMQAD, Las Vegas, Nevada
A. Edward Cocoros, Auditor, MAC Technical Services Company/YMQAD, Las Vegas, Nevada
Mario R. Diaz, Auditor, U.S. Department of Energy (DOE)/YMQAD, Las Vegas, Nevada
Frank J. Kratzinger, Auditor, SAIC/YMQAD, Las Vegas, Nevada
John S. Martin, Auditor, SAIC/YMQAD, Las Vegas, Nevada
Albert C. Williams, Auditor, DOE/YMQAD, Las Vegas, Nevada

Observers from the State of Nevada, Clark and Nye Counties, the U.S. Nuclear Regulatory Commission, DOE/Headquarters, and other interested parties may accompany the audit team.

If you have any questions, please contact either James Blaylock at (702) 794-7913, or Robert H. Klemens at (702) 794-7734.



Donald G. Horton, Acting Director
Office of Quality Assurance

OQA: DGH-1928

Enclosure:
Audit Plan 91-02

cc w/encl:

D. G. Horton, HQ (RW-3) FORS
D. E. Shelor, HQ (RW-30) FORS
J. W. Gilray, NRC, Las Vegas, NV
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R. R. Loux, NWPO, Carson City, NV
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