May 9, 2003

MEMORANDUM TO: Daniel M. Gillen, Chief
Decommissioning Branch
Division of Waste Management

FROM: Scott W. Moore, Section Chief /**RA**/
Section A
Decommissioning Branch
Division of Waste Management

SUBJECT: LESSONS LEARNED ON THE 2002 DECOMMISSIONING COUNTERPART MEETING

Following the May 29-30, 2002, Decommissioning Counterpart Meeting in Lisle, Illinois, we were asked to develop lessons learned and compile suggestions regarding future counterpart meetings. Since then, I asked for feedback, at several Decommissioning Board meetings, from attendees at last year's counterpart meeting. I received suggestions from Claudia Craig and Dominick Orlando, of this Branch, along with verbal comments from others and my own recommendations. Attached are key suggestions for future counterpart meetings.

This concludes the action being tracked by the Decommissioning Board to compile lessons learned from the 2002 Decommissioning Counterpart Meeting. If you have any questions regarding the suggestions, please let me know.

Attachment: As stated

cc: C. Craig
D. Orlando
A. Kouhestani

CONTACT: S. Moore, DWM
301-415-7875

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DATE	05 /09/2003

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