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## MEMORANDUM FOR:

Kenneth R. Hooks, Section Leader  
Quality Assurance Section  
Repository Licensing & Quality Assurance  
Project Directorate, HLWM

## FROM:

John Buckley  
Quality Assurance Section  
Repository Licensing & Quality Assurance  
Project Directorate, HLWM

## SUBJECT:

FORTHCOMING MEETING WITH THE U. S. DEPARTMENT OF ENERGY  
(DOE)

## DATE &amp; TIME:

January 18, 1991  
9:00 a.m. - 2:45 p.m.

## LOCATION:

One White Flint North  
11555 Rockville Pike  
Room 1-F-22  
Rockville, Maryland

## PURPOSE:

To discuss items of interest regarding Quality Assurance  
with DOE and the State of Nevada.

## PARTICIPANTS:

NRC  
J. Buckley  
K. Hooks, et. al

DOE  
C. Macaluso  
D. Horton, et. al.

STATE OF NEVADA  
R. Loux  
S. Zimmerman

AFFECTED LOCAL GOVERNMENTS  
S. Bradhurst, Nye County  
M. Baughman, Lincoln County  
D. Bechtel, Clark County

## ORIGINAL SIGNED BY

John Buckley  
Quality Assurance Section  
Repository Licensing & Quality Assurance  
Project Directorate, HLWM

Enclosure: Meeting Agenda

\*\*Meetings between NRC technical staff and the Department of Energy are open for interested members of the public, petitioners, intervenors, or other parties to attend as observers pursuant to the spirit of "Open Meeting Statement of NRC Staff Policy", 43 Federal Register 28058, 6/28/78 which details the open meeting policy for applicants and licensees.

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## AGENDA

JANUARY 18, 1991, NRC/DOE MEETING ON QUALITY ASSURANCE

9:00 a.m.	Introductory Remarks	
	U.S. Nuclear Regulatory Commission (NRC)	
	U.S. Department of Energy (DOE)	
	State of Nevada (NV)	
	Affected Units of Local Government (LG)	
9:15 a.m.	Relationship between Technical Portion of Audits and Formal, In-depth Technical Review of YMP Documents	DOE
9:40 a.m.	Update on Audit/Surveillance Schedule	DOE
9:55 a.m.	BREAK	
10:15 a.m.	Raytheon QA Transition Plan	DOE
10:40 a.m.	NRC/NV/LG Update on Recent Audits/Surveillances	NRC/NV/LG
11:00 a.m.	QA Open Items	NRC/DOE
11:20 a.m.	Root Cause Determination	DOE
12:00 p.m.	LUNCH	
1:00 p.m.	QA Records	DOE
1:20 p.m.	Revamping Audits	DOE
1:40 p.m.	Management System Improvement Strategy	DOE
2:00 p.m.	Items of Concern to the State of Nevada	NV
2:15 p.m.	Items of Concern to Local Governments	LG
2:30 p.m.	Closing Remarks	A11
2:45 p.m.	Adjournment	

ENCLOSURE