

Apr. 17, 2003

Page 1 of 1

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THE FOLLOWING CHANGES HAVE OCCURRED TO THE HARDCOPY
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126 - 126 - CONTROL ROOM (CR) COMMUNICATOR

REMOVE MANUAL TABLE OF CONTENTS DATE: 02/26/2003

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CATEGORY: PROCEDURES TYPE: EP

ID: EP-PS-126

REMOVE: REV:17

ADD: REV: 18

REMOVE: PCAF 2002-1441 REV: N/A

**Remove All Forms in
Tab C**

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A045

PROCEDURE COVER SHEET

PPL SUSQUEHANNA, LLC		NUCLEAR DEPARTMENT PROCEDURE	
EMERGENCY PLAN COMMUNICATOR: Emergency-Plan-Position-Specific Instruction			EP-PS-126 Revision 18 Page 1 of 3
<u>QUALITY CLASSIFICATION:</u> () QA Program (X) Non-QA Program		<u>APPROVAL CLASSIFICATION:</u> () Plant () Non-Plant (X) Instruction	
EFFECTIVE DATE: <u>4-16-2003</u> PERIODIC REVIEW FREQUENCY: <u>2 Years</u> PERIODIC REVIEW DUE DATE: <u>4-16-2005</u>			
<u>RECOMMENDED REVIEWS:</u> All			
Procedure Owner: <u>Nuclear Emergency Planning</u> Responsible Supervisor: <u>Primary Operations Coordinator</u> Responsible FUM: <u>Supv.-Nuclear Emergency Planning</u> Responsible Approver: <u>Primary TSC Emergency Director</u>			

EMERGENCY PLAN COMMUNICATOR: Emergency Plan-Position Specific Procedure

WHEN: Emergency plan is activated

HOW NOTIFIED: Assigned while on duty

REPORT TO: Shift Supervisor/ED

WHERE TO REPORT: Control Room

OVERALL DUTY:

Communicate information on emergency to specified personnel, agencies, and organizations, until the Technical Support Center (TSC) takes over communications.

MAJOR TASKS:

TAB:

REVISION:

Using the "Control Room Communicator's Flowchart," make initial notifications to off-site agencies and emergency personnel unless directed by the Shift Manager to implement Tab C.

TAB A

23

Pass on information and documentation when your communications job is finished, due to shift turnover, transfer of control to the TSC, or termination.

TAB B

3

Perform Security Threat or Event communications as directed by Emergency Director

TAB F

1

Perform additional notifications for Unusual Event if NERO is not activated.

TAB G

0

SUPPORTING INFORMATION:**TAB:**

Emergency Telephone Instructions	TAB 1
Emergency Organization	TAB 2
Logkeeping	TAB 3
Communication Information	TAB 4
Emergency Forms	TAB 5
• Emergency Notification Report	
• Emergency Notification Logsheet	
Brief Non-Technical Descriptions of EAL	TAB 6
Emergency Classification	TAB 7

REFERENCES:

NUREG-0654, Planning Standards and Evaluation Criteria

NUREG-0696, Functional Criteria for Emergency Response Facilities

NUREG-0731, Guidelines for Utility Management Structure and Technical Resources,
September 1980

SSES Emergency Plan

NDAP-00-0316, Station Communications

NDAP-QA-0300, Conduct of Operations

OP-AD-003, Shift Routine - Log taking

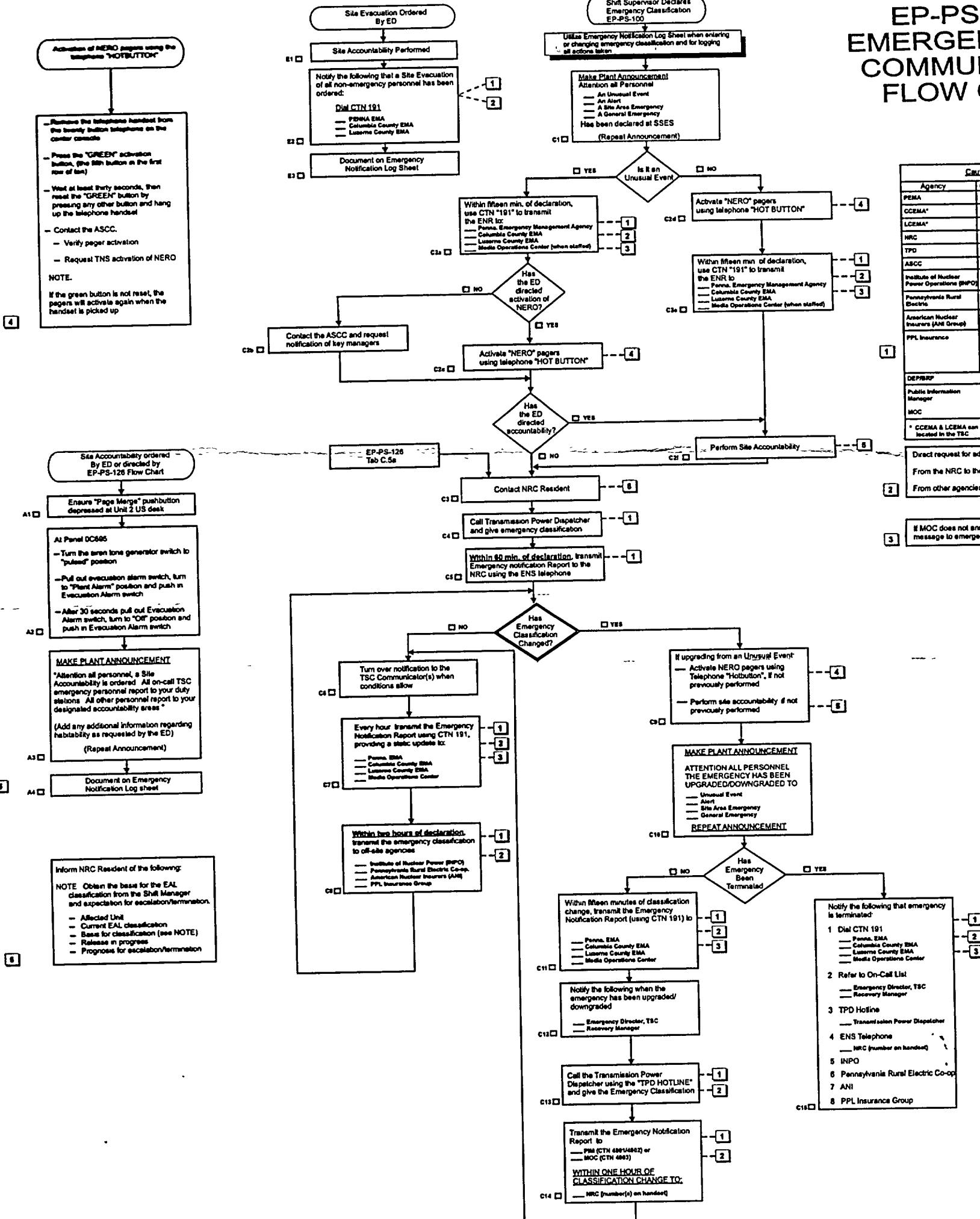
Letter dated February 25, 2002, from Samuel J. Collins, Director, Office of Nuclear
Reactor Regulations, to Robert G. Byram, Senior Vice President and Chief Nuclear
Officer.

EP-PS-126 EMERGENCY PLAN COMMUNICATOR FLOW CHART

Caution and Notes	
Agency	Emergency Telephone Numbers
PEMA	CTN 4860/4861 (717) 961-2148
CCEMA*	CTN 4860/4866 (878) 388-4728
LCEMA*	CTN 4860/4867 (800) 321-3718
NRC	1-(800) 616-6108 1-(301) 281-8656
TPD	6-1-484-434-4888 or TPD Hotline
ASCC	CTN 4818
Institute of Nuclear Power Operations (INPO)	(800) 321-0616 (Within two hours of declaration)
Pennsylvania Rural Electric	(717) 323-4764 (Within two hours of declaration)
American Nuclear Insurers (ANI Group)	(800) 661-3433 (Within two hours of declaration)
PPL Insurance	J. Macgregor 226-4861 (W) (810) 465-4110 (P) (810) 465-4110 (F) (810) 465-4110 (N) (810) 465-4110 (Within two hours of declaration)
DEP/ERP	(717) 787-6136 or (717) 851-5128
Public Information Manager	CTN 4801/4802
MOC	CTN 4803

Direct request for additional information
From the NRC to the SS/ED, AND
From other agencies to the MOC

If MOC does not answer, do not wait, transmit message to emergency agencies



MAJOR TASK:

Perform Site Specific Security Threat or Event emergency communications as directed by the Emergency Director.

SPECIFIC TASKS:

HOW:

- | | | |
|---|--|-------------------------|
| 1. Commence logging communication actions. | 1a. Use Tab 5 Log Sheet | _____ |
| 2. Transmit Emergency Notification Report for EAL and Site Evacuation. | 2a. Dial 191 conference bridge on CTN extension
OR
Use Tab 4 backup phone numbers. | _____ |
| | 2b. Contact:
(1) Pennsylvania EMA
(2) Columbia County EMA
(3) Luzerne County EMA | _____

_____ |
| 3. If directed by the Emergency Director. | 3a. For evacuation, Ensure "Page Merge" button is depressed and Make a page announcement twice: "Attention All Personnel: A security emergency has been declared. All non-essential personnel evacuate the site. All NERO responders report to the Emergency Operations Facility." | _____ |
| 4. When a site accountability is ordered by the Emergency Director. | 4a. Ensure the "Page Merge" button is depressed. | _____ |

SPECIFIC TASKS:

HOW:

- | | | |
|-----|---|-------|
| 4b. | Go to Panel 0C695: | |
| | (1) Turn siren tone generator switch to "pulsed." | _____ |
| | (2) Pull out evacuation alarm switch. | _____ |
| | (3) Turn evacuation alarm switch to "plant alarm." | _____ |
| | (4) Push in evacuation alarm switch. | _____ |
| | (5) Wait 30 seconds. | _____ |
| | (6) Pull out evacuation alarm switch. | _____ |
| | (7) Turn evacuation alarm switch to "off." | _____ |
| | (8) Push in evacuation alarm switch. | _____ |
| 4c. | Make a page announcement twice:
"Attention All Personnel: A site accountability is ordered. All personnel report to the nearest accountability area." | _____ |
| 5. | When Tasks 3 and 4 are completed. | |
| | 5a. Enter Communication Flowchart step C3. | _____ |

MAJOR TASK:

Perform additional notifications for an Unusual Event if NERO is not activated.

SPECIFIC TASKS:

HOW:

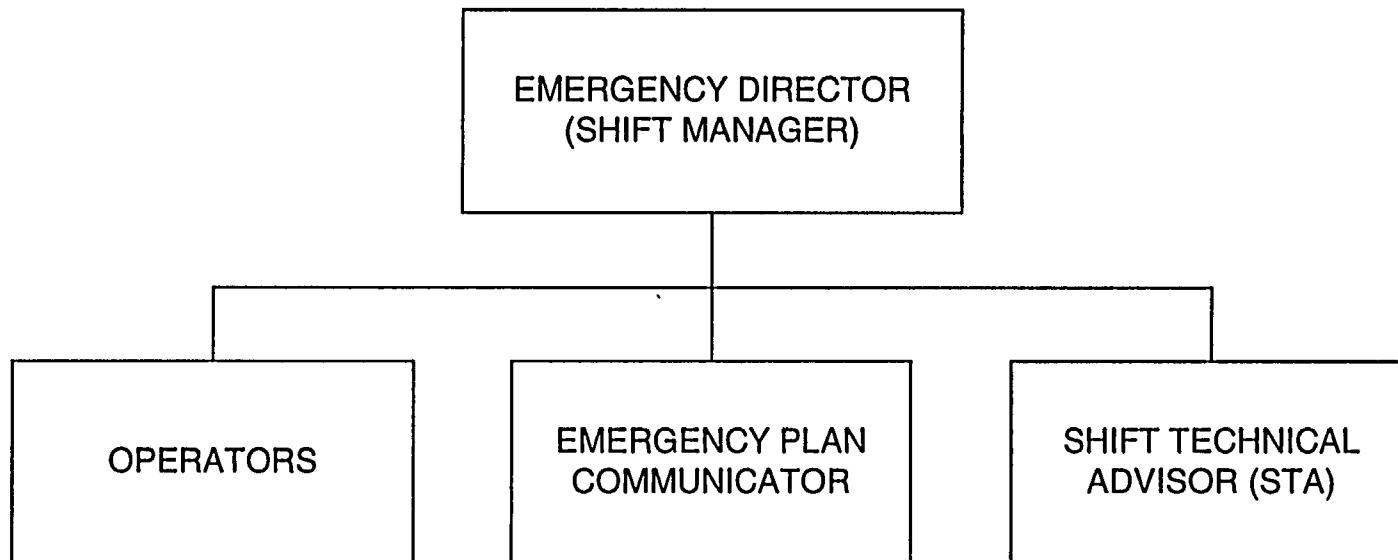
- | | |
|--|--|
| 1. When directed by the Shift Manager,
Perform Key Manager Notification. | 1a. Contact the ASCC and request Security
to initiate Key Manager Notifications. |
| 2. Within two hours of declaration,
Perform additional notifications. | 2a. Transmit the Emergency Classification to
offsite agencies:

Institute of Nuclear Power _____
(INPO)
Pennsylvania Rural Electric _____
Cooperative
American Nuclear Insurers _____
(ANI)
PPL Insurance Group _____ |

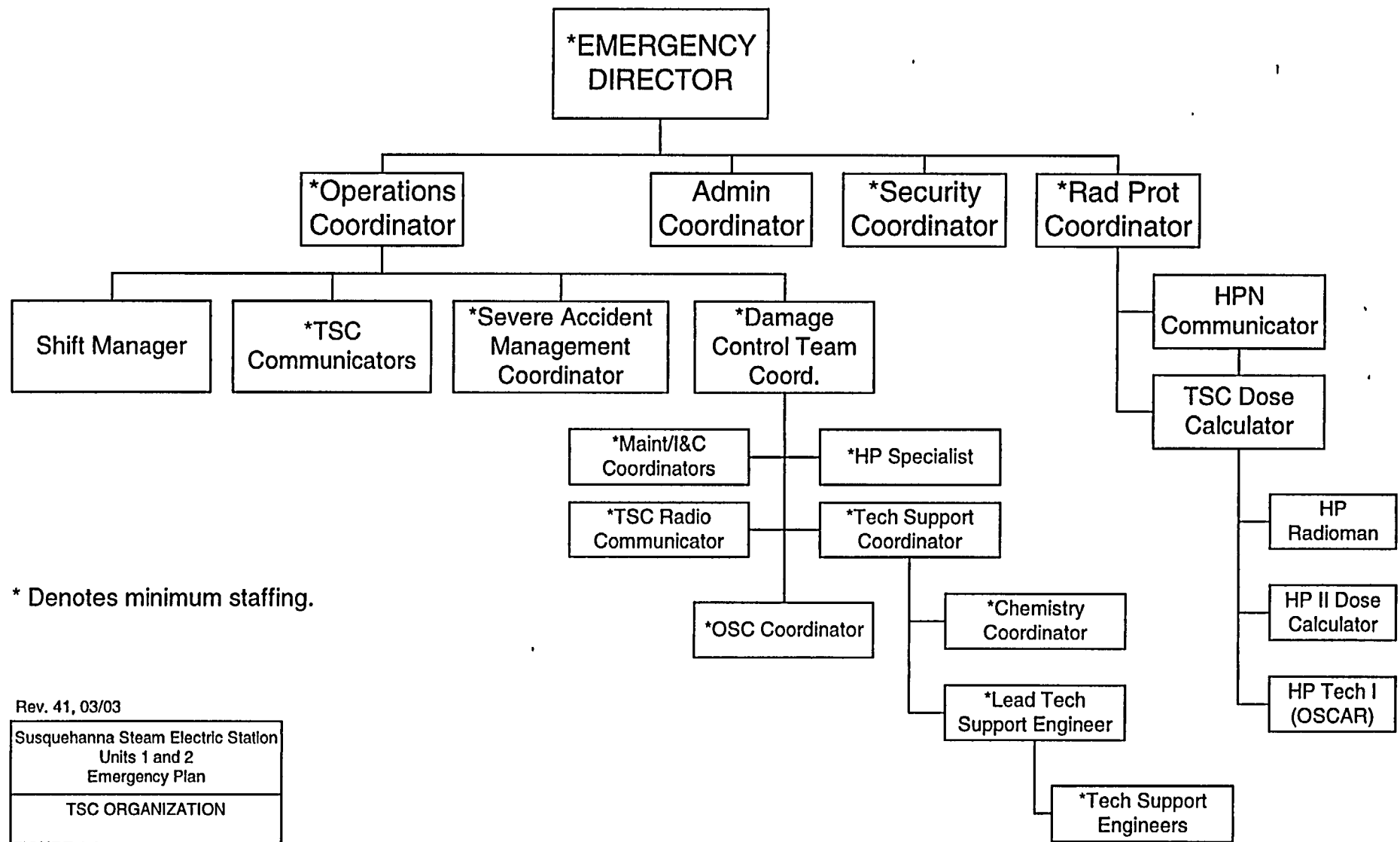
NOTE:

**Phone Numbers are on the Control
Room Communications Flowchart.**

EMERGENCY ORGANIZATION CONTROL ROOM



TSC ORGANIZATION



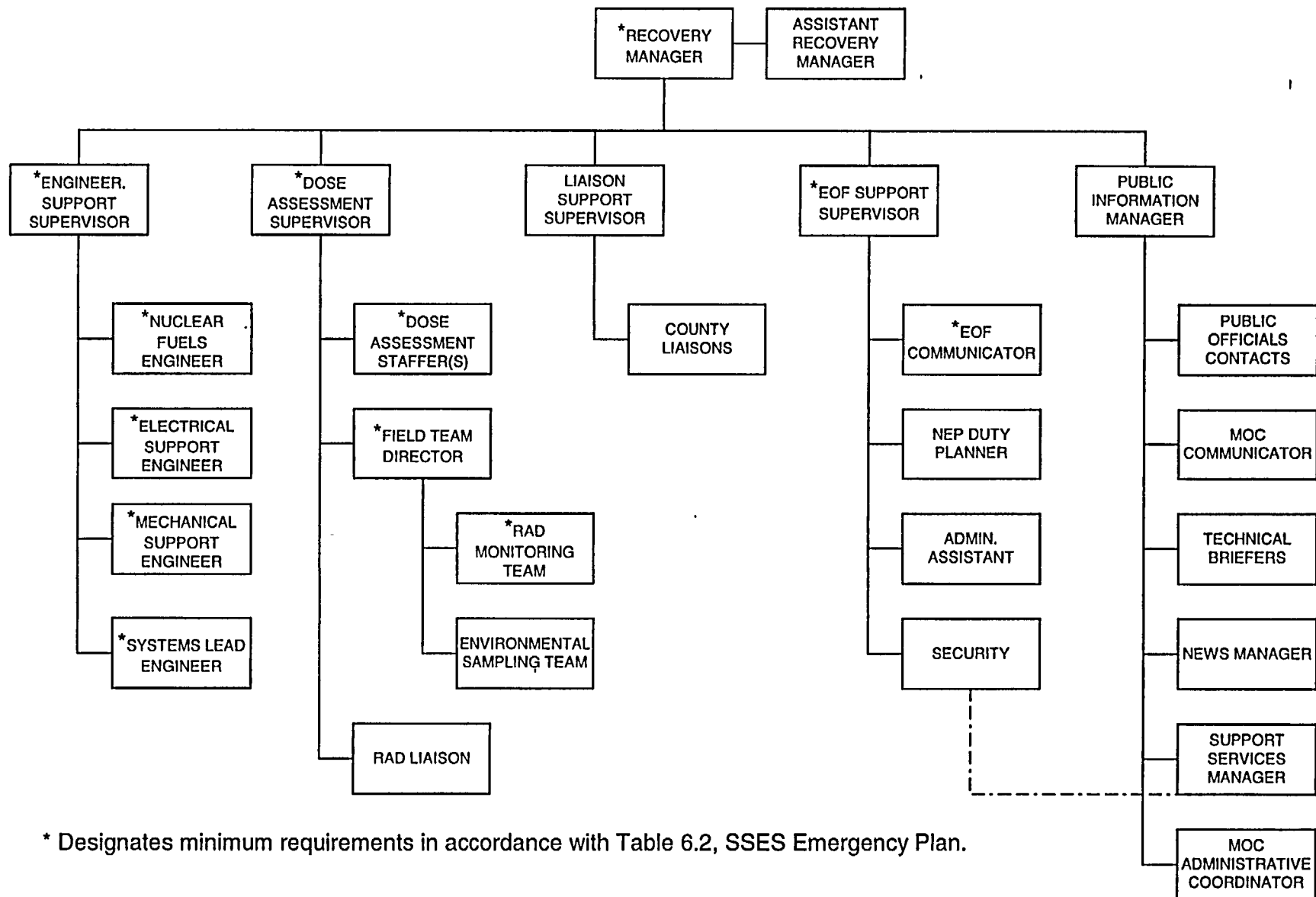
Rev. 41, 03/03

Susquehanna Steam Electric Station
Units 1 and 2
Emergency Plan

TSC ORGANIZATION

FIGURE 6 2

EOF ORGANIZATION



* Designates minimum requirements in accordance with Table 6.2, SSES Emergency Plan.

EMERGENCY PLAN COMMUNICATOR

GENERAL INFORMATION

ACRONYM TABLE

ASCC	Alternate Security Control Center	MOC	Media Operations Center
CCEMA	Columbia County Emergency Management Agency	NERO	Nuclear Emergency Response Organization
CTN	Centrex Telephone Network	NRC	Nuclear Regulatory Commission
DEP/BRP	Department of Env. Protection/ Bureau of Radiation Protection	PEMA	Pennsylvania Emergency Management Agency
ENS	Emergency Notification System	PIM	Public Information Manager
EOF	Emergency Operations Facility	SCC	Security Control Center
ETN	Electronic Tandem Network	TPD	Transmission Power Dispatcher
LCEMA	Luzerne County Emergency Management Agency	TSC	Technical Support Center

TELEPHONE INFORMATION

1. Alternate Security Control Center (ASCC) Dial 8-254-4918 (primary)
Dial 8-254-3115 (backup)
2. Offsite Agencies (PEMA, LCEMA, CCEMA, and the MOC Communicator) Within 15 minutes, use extension 4915 and dial "191" to access the conference line. Transmit the Emergency Notification Report.

NOTE: If the conference capability is not available, use the following back-up phone numbers:

BACKUP TELEPHONE NUMBERS

If calling from a 4xxx extension, dial the backup numbers as follows:

PEMA: 4960, 4961 or 8-1-717-651-2148

LCEMA: 4906, 4907, or 8-1-800-821-3715

CCEMA: 4955, 4956, or 8-1-570-389-5720

EMERGENCY PLAN COMMUNICATOR

TELEPHONE INFORMATION

If calling from a **3xxx extension**, dial the backup numbers as follows:

PEMA: 8-353-4960, 8-353-4961, or
8-1-717-651-2148

LCEMA: 8-353-4906, 8-353-4907,
or 8-1-800-821-3715

CCEMA: 8-353-4955, 8-353-4956, or
8-1-570-389-5734

3. Transmission Power Dispatcher

Use the TPD Hotline

OR

Dial 8-1-484-634-4090

Give the classification.

4. NRC

Use the ENS telephone

OR

1-301-816-5100

1-301-951-0550 (backup)