

UNITED STATES
NUCLEAR REGULATORY COMMISSION
OFFICE OF NUCLEAR REACTOR REGULATION
WASHINGTON, D.C. 20555

July 9, 1993

NRC ADMINISTRATIVE LETTER 93-01: ANNOUNCING A NEW TYPE OF NRC GENERIC COMMUNICATION

Addressees

All NRC licensees except licensed operators.

Purpose

The U.S. Nuclear Regulatory Commission (NRC) is issuing this administrative letter to inform addressees of this new type of NRC generic communication. This administrative letter does not transmit or imply new requirements or staff positions. Therefore, suggestions contained in this administrative letter are not NRC requirements, and no specific action or written response is required.

Background

Review of the 460 generic letters issued since March 1979 indicates that 203 (approximately 44 percent) simply forwarded information to the addressees. Examples of the most recent generic letters of this type are:

- Generic Letter (GL) 93-02, "NRC Public Workshop on Commercial Grade Procurement and Dedication"
- GL 92-09, "Limited Participation by NRC in the IAEA International Nuclear Event Scale"
- GL 92-07, "Office of Nuclear Reactor Regulation Reorganization"
- GL 92-05, "NRC Workshop on the Systematic Assessment of Licensee Performance (SALP) Program"

In addition, a number of generic letters have requested the voluntary submittal of administrative information. A specific example of this is GL 92-06, "Operator Licensing National Examination Schedule," and its annual predecessors which asked addressees to revise their previous estimates of the number of candidates to be tested during future fiscal years.

Discussion

NRC expects each licensee to evaluate each generic communication for applicability to its own facility. Even though a generic letter that transmits only

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Updated on
7/27/94

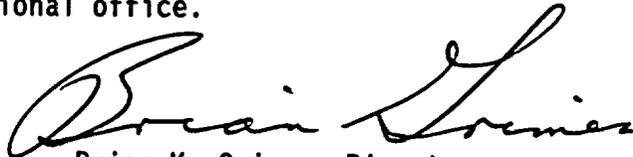
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Letter

administrative information to addressees should be quickly processed, the fact that it is called a generic letter may place an unnecessary burden on systems designed to evaluate safety information.

In view of the above, a new type of generic communication called an administrative letter will be issued from time to time. Specifically, an administrative letter is defined as a type of generic communication issued to:

1. Inform addressees of any of the following:
 - a. Administrative procedure changes being made to implement new regulations
 - b. The issuance of a topical report evaluation or a NUREG-type document that does not contain a new or revised staff position and is not appropriate for inclusion in either a generic letter or an information notice
 - c. Changes in NRC internal procedures or organizations
2. Request submittal of voluntary information of an administrative nature that will assist the NRC in the performance of its function.
3. Announce events of interest such as workshops or regulatory information conferences.
4. Other purposes of a strictly administrative nature.

This administrative letter requires no specific action or written response. If you have any questions about this letter, please contact one of the people listed below, the appropriate Office of Nuclear Reactor Regulation project manager, or the appropriate regional office.



Brian K. Grimes, Director
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Enclosure filed in Jacket

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Original signed by

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