

March 19, 2003

MEMORANDUM TO: Charlotte L. Turner, Director
Division of Accounting and Finance
Office of the Chief Financial Officer

FROM: Diane B. Dandois, Chief
License Fee and Accounts Receivable Branch
Division of Accounting and Finance
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A
DELINQUENT DEBT (WRITE-OFF NO. FY2003-17)

Invoice No. AM4636-02 was issued to Swiss Prestige in the amount of \$5,200.00 on September 9, 2002. The account was referred to the Department of Treasury for collection on February 3, 2003 in the amount of \$5,363.85. Swiss Prestige sent a payment directly to NRC for \$5,200.00 on February 11, 2003. The payment has been reduced by the collection fee charged by the Department of Treasury. We have agreed to compromise this debt and accept the \$4,570.63 as payment in full. Therefore, you are requested to approve the write off of this debt in the amount of \$793.22.

APPROVED:

/RA/

Charlotte L. Turner, Director
Division of Accounting and Finance
Office of the Chief Financial Officer

Date

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Distribution:

OCFO/DAF/LFARB RF
 OCFO/DAF RF (DAF 2-000)
 OCFO/DAF SF (AR-1.8)
 Invoice File Nos. AM4636-02)

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ADAMS - Yes/No SENSITIVE/NON-SENSITIVE PUBLIC/NON-PUBLIC **Initials - lpt**

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