

**Yellow Announcement:** YA-03-0023

**Date:** April 7, 2003

To: NRC Headquarters Employees

SUBJECT: CALL FOR MEMBERSHIP ON THE EQUAL EMPLOYMENT OPPORTUNITY  
ADVISORY COMMITTEES

The Nuclear Regulatory Commission's Equal Employment Opportunity (EEO) Advisory Committees provide a valuable forum for employee input into the Agency's EEO Program. The Committees strive to enhance opportunities for all employees and applicants for employment through advice and recommendations to the Director, Office of Small Business and Civil Rights (SBCR), regarding factors that impact selection, promotion, placement, upward mobility, training, and career development.

As shown below, there are a number of current vacancies on the EEO Advisory Committees:

<u>Committees</u>	<u>Vacancies</u>
Advisory Committee for African Americans (ACAA)	10
Asian Pacific American Advisory Committee (APAAC)	3
Committee on Age Discrimination (CAD)	4
Federal Women's Program Advisory Committee (FWPAC)	10
Hispanic Employment Program Advisory Committee (HEPAC)	6

Membership on these Committees is open to all Headquarters employees. Regional representatives for the EEO Advisory Committees are solicited by each regional office. Committee members serve in a collateral duty capacity for a three-year term and should be willing to dedicate an average of 5 hours each month to Committee duties.

Interested employees are requested to complete the attached Membership Application and return it to Barbara D. Williams, Affirmative Employment and Diversity Manager, SBCR, at mail stop T-2 F18, within 30 calendar days of the date of this announcement.

**/RA/**

Corenthis B. Kelley, Director  
Office of Small Business and Civil Rights

Attachment: As stated

EEO ADVISORY COMMITTEE  
STATEMENT OF INTEREST

The EEO Advisory Committees work to advocate employee issues at the NRC. The Committees strive to enhance equal opportunity for all employees through advice and recommendations to the Director, Office of Small Business and Civil Rights. The Committees also organize seminars, workshops, and luncheons focused on career development and special needs of employees. The EEO Advisory Committees participate in the semiannual EEO Commission Briefing to discuss the effectiveness of EEO programs at NRC.

If you are interested in supporting these activities and in offering additional ideas in support of the Agency's EEO program, please complete this Statement of Interest and send it in an "Addressee Only" envelope to Ms. Barbara Williams, Affirmative Employment and Diversity Manager, mail stop T-2 F18.

**Committees** (check only one):

- Advisory Committee for African Americans (ACAA)
- Federal Women's Program Advisory Committee (FWPAC)
- Hispanic Employment Program Advisory Committee (HEPAC)
- Asian Pacific American Advisory Committee (APAAC)
- Committee on Age Discrimination (CAD)

Name: \_\_\_\_\_

Office/Division: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail User ID: \_\_\_\_\_

Are you willing and able to attend a one-hour meeting each month, generally held during lunch?

- Yes
- No

Are you willing to devote up to four additional hours per month in support of Committee activities when necessary?

- Yes
- No

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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<b>OFFICE</b>	ADM	N	AEDP	N	D/SBCR				
<b>NAME</b>	DWashington		BWilliams		CKelley				
<b>DATE</b>	4/2/03		4/2/03		4/7/03				

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