

March 31, 2003

MEMORANDUM TO: Charlotte L. Turner, Director  
Division of Accounting and Finance  
Office of the Chief Financial Officer

FROM: Diane B. Dandois, Chief \RA\  
License Fee and Accounts Receivable Branch  
Division of Accounting and Finance  
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A  
DELINQUENT DEBT (WRITE-OFF NO. FY2003-20)

Invoice No. AM4580-02 was issued to the Helvetia Coal Company in the amount of \$1,350 on September 9, 2002. The account was referred to the Department of Treasury for collection on February 3, 2003, in the amount of \$1,399.94. The Helvetia Coal Company sent a payment directly to NRC for \$1,350 on February 3, 2003. The payment has been reduced by the collection fee charged by the Department of Treasury. We have agreed to compromise this debt and accept the \$1,350 as payment in full. Therefore, you are requested to approve the write off of this debt in the amount of \$205.93.

APPROVED:

\RA\  
\_\_\_\_\_

Charlotte L. Turner, Director  
Division of Accounting and Finance  
Office of the Chief Financial Officer

3/31/03  
\_\_\_\_\_

Date

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Distribution:

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ADAMS - Yes/No    SENSITIVE/NON-SENSITIVE    PUBLIC/NON-PUBLIC    **Initials - lpt**

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