

December 2, 2002

MEMORANDUM TO: Jesse L. Funches
Chief Financial Officer

FROM: Charlotte L. Turner, Director */RA/*
Division of Accounting and Finance
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A
DELINQUENT DEBT (WRITE-OFF NO. FY2003-05)

The License Fee and Accounts Receivable Branch has been attempting to collect the unpaid delinquent debt of Analab, Inc. Analab, Inc. was issued materials annual fee Invoice No. AM4539-02 in the amount of \$2,700 on September 9, 2002. The company is out of business. You previously approved the write off the FY2000 and FY2001 annual fees on June 28, 2002. The licensee has terminated its license. I recommend that collection activity for this invoice be terminated and the debt be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that the NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$2,723.32. We will issue a 1099C to the IRS.

APPROVED:

/RA/

Jesse L. Funches
Chief Financial Officer

December 3, 2002

Date

December 2, 2002

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APPROVED:

/RA/

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Jesse L. Funches
Chief Financial Officer

Date

Distribution:
OCFO/DAF/LFARB RF
OCFO/DAF RF (DAF 2-000)
OCFO/DAF SF (AR-2.1)
OCFO RF
Invoice File No. AM4539-02.

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ADAMS - Yes/No SENSITIVE/NON-SENSITIVE

PUBLIC/NON-PUBLIC

Initials - Ipt

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NAME	LPTremper	DBDandois	CLTurner	PJRabideau	JLFunches
DATE	12 /2/02	12/2/02	12 /2/02	12/2/02	12/3/02

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