

March 26, 2003

ALL AGREEMENT STATES-MINNESOTA, PENNSYLVANIA, WISCONSIN

**ACCEPTANCE TO THE SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE  
(H-305) (STP-03-026)**

Enclosure 1 is the list of students from the States selected to attend the May 12-16, 2003 Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses, and, where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission (NRC), to the following address:

U.S. Nuclear Regulatory Commission  
Attn: Leah P. Tremper  
Office of the Chief Financial Officer  
Mail Stop - T9E10  
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

We ask that you inform us of any cancellations 30 days prior to the course starting date. This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET:	<u>BGU@NRC.GOV</u>
TELEPHONE	(301) 415-2348	FAX	(301) 415-3502

***/RA By Rosetta O. Virgilio Acting for/  
Josephine M. Piccone, Deputy Director  
Office of State and Tribal Programs***

Enclosures:  
As stated

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OFFICE	STP	STP:DD						
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**SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)**

MAY 12-16, 2003  
St. Rose, Louisiana

STATE	PARTICIPANTS	PAYING TUITION/ SPACE AVAILABLE
<b>CALIFORNIA</b>  Radiologic Health Branch Division of Food, Drug & Radiation Safety California Department of Health Services P.O. Box 942732 Sacramento, CA 94234-7320	1. Stephen Doefler	1. Paying Tuition
<b>IOWA</b>  Bureau of Radiological Health Iowa Department of Public Health 401 S. W. 7 <sup>th</sup> St. Suite D Des Moines, IA 50309	1. Randal Dahlin	1. Paying Tuition
<b>KENTUCKY</b>  Radiation & Toxic Agents Control Branch Cabinet for Health Services 275 East Main Street Frankfort, KY 40621-0001	1. Ricky Horky	1. Paying Tuition
<b>LOUISIANA</b>  Radiation Protection Division Environmental Assistance Division Office of Environmental Services 7220 Bluebonnet Road, P.O. Box 82135 Baton Rouge, LA 70884-2135	1. Mary Haik	1. Paying Tuition
<b>MARYLAND</b>  Radiological Health Program Air and Radiation Mgmt Administration Maryland Department of the Environment 2500 Broening Highway Baltimore, MD 21224	1. Mary Lally	1. Paying Tuition
<b>OKLAHOMA</b>  Radiation Management Section Department of Environmental Quality P.O. Box 1677 Oklahoma City, OK 73101-1677	1. Mark Conley	1. Paying Tuition
<b>RHODE ISLAND</b>  Division of Occupational & Radiological Health Department of Health 3 Capitol Hill, Room 206 Providence, RI 02908-5097	1. Charma Clay	1. Space available
<b>TEXAS - BRC</b>  Bureau of Radiation Control Texas Department of Health 1100 West 49th Street Austin, TX 78756-3189	1. Robert Burkhart 2. Eric Skotak	1. Paying Tuition 2. Paying Tuition
<b>WASHINGTON</b>  Division of Radiation Protection Department of Health 7171 Cleanwater Lane, Building #5 P.O. Box 47827 Olympia, WA 98504-7827	1. Anine Grumbles	1. Paying Tuition

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) "Safety Aspects of Industrial Radiography." This course is scheduled to be presented May 12-16, 2003 at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464-9471. Enclosure 3 is a tentative agenda for the course.

**LOCATION INFORMATION:** SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is an old "Schwegamm" warehouse across the highway from the entrance to the James Business Park. There is also a Ramada Inn being constructed near the entrance of the business park. As you enter the business park, make a right turn. The road will curve to the left (this is James Drive East). Continue on James Drive until you come to Teal Street (on your left). Turn left onto Teal Street. The SPEC office will be on your right (it says SPEC on the office building as well as 113 (the street address)).

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, May 11, 2003 and depart on Friday, May 16, 2003. Participants must make their own lodging arrangements. Individuals should request a State or government employee rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. It is the individual's responsibility to ensure that rates are within their employers' limits.] SPEC mentioned that they may have a van shuttle to these nearby hotels (call them to confirm this): Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS). These are directly across the highway from the airport. [If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333); Travelodge Airport (800-578-7878); Wingate Inn (800-228-1000).

**COURSE HOURS AND ATTIRE:** Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. A visit to an field radiography site will be conducted on Friday afternoon following the course examination for those who are able to participate.

**NOTE:** Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

ENCLOSURE 2

### **H-305 Course Schedule\***

Monday:

8:00 a.m. - Noon: Introduction/Radiography concepts and fundamentals

1:00 p.m. - 4:00 p.m. Labs: Setting up and using devices; plant tour.

Tuesday:

8:00 a.m. - Noon: Radiography safety and operations.

1:00 p.m. - 4:00 p.m.: Labs: Establishing boundaries; source exchange; inspection.

Wednesday:

8:00 a.m. - Noon: Federal & State Regulations.

1:00 p.m. - 4:00 p.m.: Site inspection; emergency source retrieval.

Thursday:

8:00 a.m. - Noon: Transportation regulations and radiography company operations.

1:00 p.m. - 4:00 p.m.: Labs: Shipping packages; performing a radiograph.

Friday:

8:00 a.m. - 10:00 a.m. ANSI equipment standard; course review.

10:30 a.m.- Noon: Course examination

Noon: Lab: Visit to radiography job site (lunch en route).

4:00 p.m.: End of course.

\* Note: This course outline is tentative and subject to change.