

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1 CONTRACT ID CODE		PAGE 1 OF 3	
2 AMENDMENT/MODIFICATION NO 002		3 EFFECTIVE DATE See Block 16C		4 REQUISITION/PURCHASE REQ NO HR-01-284-002		5 PROJECT NO (If applicable)
6 ISSUED BY U.S. Nuclear Regulatory Commission Div of Contracts Two White Flint North - MS T-7-I-2 Contract Management Center No. 1 Washington, DC 20555		7 ADMINISTERED BY (If other than Item 6) U.S. Nuclear Regulatory Commission Div of Contracts Two White Flint North - MS T-7-I-2 Contract Management Center No. 1 Washington, DC 20555				
8 NAME AND ADDRESS OF CONTRACTOR (No , street, county, State and ZIP Code)  Business Management Research Associates ATTN: Mr. John C. Lynch 11350 Random Hills Road Suite 440 Fairfax VA 22030				(X) 9A. AMENDMENT OF SOLICITATION NO  9B DATED (SEE ITEM 11)  10A MODIFICATION OF CONTRACT/ORDER NO NRC-38-01-284  10B DATED (SEE ITEM 13) 09-28-2001		
CODE		FACILITY CODE		X		

### 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

- ☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended
- Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
- (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment, (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12 ACCOUNTING AND APPROPRIATION DATA (If required) 3-8415-512116 T8413 251F 31X0200 OBLIGATE \$2,100.00

### 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

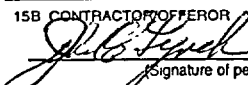
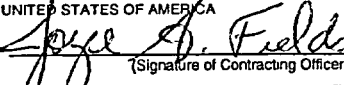
(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO IN ITEM 10A Changes Clause FAR Part 52.212-4 (c)
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc ) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43 103(b)
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☐ is not, ☒ is required to sign this document and return two (2) copies to the issuing office.

14 DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible )

The subject contract is modified as described in the following pages.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A NAME AND TITLE OF SIGNER (Type or print) John C. Lynch President		16A NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Joyce A. Fields Contracting Officer	
15B CONTRACTOR OFFEROR  (Signature of person authorized to sign)	15C DATE SIGNED 01/31/03	16B UNITED STATES OF AMERICA BY  (Signature of Contracting Officer)	16C DATE SIGNED 1/31/03

STANDARD FORM 30 (REV. 10-83)

ADM002

TEMPLATE - ADM001

The purpose of this modification is to increase the estimated quantities of some of the courses in Option Year One, due to an increase in the requirements of the Program Offices; thereby increasing the contract ceiling by \$12,736.00, from \$110,544.00 to \$123,280.00 and increase the amount funded in the contract by \$2,100.00, from \$110,544.00 to \$112,644.00. Accordingly, the contract is hereby modified:

1. Section B, CONTINUATION BLOCK, OPTION YEAR ONE, is modified as follows: Line Items Numbered 1, and 4 are increased from an estimated quantity of 2 to 3; Line Item Numbered 5 is increased from an estimated quantity of 2 to 4; and Line Item Numbered 8 is increased from an estimated quantity of 600 to 900.

OPTION YEAR ONE	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
1. Instructor to teach Workshop 2 - Developing and Independent Government Cost Estimate. It is estimated that the workshop will be taught at least three times a year.	3	EA	\$2,577.00	\$2,577.00
4. Instructor to teach Workshop 6 - Contract Administration. It is estimated that the workshop will be taught at least three times a year.	3	EA	\$2,577.00	\$2,577.00
5. Instructor to teach Workshop 10 - Preparing Statements of Work. It is estimated that the workshop will be taught at least four times a year.	4	EA	\$3,436.00	\$3,436.00
8. Furnish training materials for Participants Handbook for the Remaining 10 workshops based on a minimum of 10 and a maximum of 30 participants attending each workshop. It is estimated that the workshops will be taught three times a year.	900	EA	\$27,900.00	\$27,900.00
TOTAL ESTIMATED PRICE - OPTION YEAR ONE				\$61,230.00"

2. Standard Form 1449, Block 26, TOTAL AWARD AMOUNT, as modified in Modification No. 1, is deleted and substituted with the following in lieu thereof:

"TOTAL AWARD AMOUNT \$123,280.00"

3. Section B, CONTINUATION BLOCK, is modified to add the following section:

"B.17. CONSIDERATION AND OBLIGATION -- DELIVERY ORDERS (JUN 1988)

a. The total estimated amount of this contract (ceiling) for the products/services ordered, delivered, and accepted under this contract is \$123,280.00. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the within any maximum ordering limitation prescribed under this contract.

b. The amount presently obligated with respect to this contract is \$112,644.00. The Contracting Officer may issue orders for work up to the amount presently obligated. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification of this contract. The obligated amount shall, at no time, exceed the contract ceiling as specified in paragraph a above. When and if the amount(s) paid and payable to the contractor hereunder shall equal the obligated amount, the contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer increases the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so the Contractor's sole risk."

The following is a summary of obligations from the date of award through the date of this action:

FY01 OBLIGATIONS:	\$62,050.00
FY02 OBLIGATIONS:	\$48,494.00
FY03 OBLIGATIONS:	\$ 2,100.00

TOTAL NRC OBLIGATIONS: \$112,644.00

All other terms and conditions of the subject contract remain unchanged.