

March 4, 2003

MEMORANDUM TO: William D. Travers
Executive Director for Operations

FROM: Charles E. Ader, Chairman **/RA/**
Committee To Review Generic Requirements

SUBJECT: MINUTES OF THE COMMITTEE TO REVIEW GENERIC
REQUIREMENTS MEETING NUMBER 380

The Committee To Review Generic Requirements (CRGR) held special Meeting No. 380 on January 29, 2003, from 2:00 P.M. to 4:00 P.M., with the attendees listed in Attachment 1.

Mr. Bruce Mallett and Ms. Margaret Federline presented the draft report entitled Review of Administrative Controls for Plant Specific Backfits to the CRGR. This report provides the results of the review of office responses to the January 18, 2002 memo from CRGR requesting information on "NRC Administrative Controls Relating to Backfit" (ADAMS Accession No. ML020070498) and interviews with Office and Regional representatives. The previous CRGR meeting concerning this topic is documented in the CRGR #376 Meeting Minutes (ADAMS Accession No. ML023160056).

The meeting commenced with a brief summary of the history and purpose for the review of the Administrative Controls for Plant Specific Backfits and a summary of the additional interviews the review team completed since CRGR Meeting #376, specifically those with representatives of OEDO and NEI. The meeting focused on finalizing the draft report. There have been various draft versions of the report discussed amongst the members prior to this meeting.

Overall, the review team found that Offices that may encounter backfits have procedures that are consistent, in general, with the process described in Management Directive (MD) 8.4. However, the review also identified a number of findings and recommendations regarding MD 8.4 and the implementation of the backfit process, including areas of training, communication and documentation. A number of questions were raised by the members to better understand the basis and background of some of the recommendations. There were some modifications deemed necessary by the members as well as modifications to better address concerns raised by the comments from interviews conducted. The meeting concluded with the members suggesting that the CRGR should arrange a briefing for the presentation of the findings to the EDO.

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OFFICE	CRGR		CRGR	
NAME	L. Cupidon		C. Ader	
DATE	03/04/03		03/04/03	

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MEMO DATED: March 4, 2003

SUBJECT: MINUTES OF THE COMMITTEE TO REVIEW GENERIC REQUIREMENTS
MEETING NUMBER 380

cc w/atts:	<u>Mail Stop</u>
Chairman Meserve	O-16 C1
Commissioner Dicus	O-16 C1
Commissioner Diaz	O-16 C1
Commissioner McGaffigan	O-16 C1
Commissioner Merrifield	O-16 C1
Annette Vietti-Cook, Secretary of the Commission	O-16 C1
William F. Kane, DEDR	O-16 E15
Carl J. Paperiello, DEDMRS	O-16 E15
Frank J. Congel, OE	O-14 E1
Hubert T. Bell, OIG	T-5 D28
Karen D. Cyr, OGC	
Janice E. Moore, OGC	O-15 D21
John T. Larkins, ACRS	T-2 E26
Martin J. Virgilio, NMSS	T-8 A23
Margaret V. Federline, NMSS	
E. William Brach, NMSS	O-13 D13
M. Wayne Hodges, NMSS/SFPO	O-13 D13
Samuel J. Collins, NRR	
Brian W. Sheron, NRR	O-5 E7
Gary Holahan, NRR	O-10 A1
Ashok C. Thadani, RES	
Jack Strosnider, RES	T-10 F12
R. William Borchardt, NRR	O-5 E7
W. Beecher, OPA	O-2 A13
S. Bloom	
W. Reckley	
T. Marsh	
A. Mendiola	
A. Hiser	
M. Marshall	
H. Miller, Region I	
B. Mallett, RII	
L. Reyes, Region II	
J. Dyer, Region III	
E. Merschoff, Region IV	

CRGR MEETING No. 380
LIST OF ATTENDEES
(January 29, 2003)

CRGR Members

Charles E. Ader, Chairman
Brian W. Sheron, NRR
Margaret V. Federline, NMSS
Janice E. Moore, OGC
Jack R. Strosnider, RES
Bruce S. Mallett, RII

Les Cupidon, CRGR Staff