

February 25, 2003

MEMORANDUM TO: William D. Travers
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - SECY-02-0216 - PROPOSED
PROCESS FOR PROVIDING INFORMATION ON SIGNIFICANT
NUCLEAR MATERIALS ISSUES AND ADVERSE LICENSEE
PERFORMANCE

The Commission has approved the staff's proposal to evaluate licensees and groups of licensees with performance problems for discussion at the Agency Action Review Meeting and the Commission briefing, and to provide the Commission information on the Materials and Waste Arenas' performance in an annual report.

cc: Chairman Meserve
Commissioner Dicus
Commissioner Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR