



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION II  
SAM NUNN ATLANTA FEDERAL CENTER  
61 FORSYTH STREET SW SUITE 23T85  
ATLANTA, GEORGIA 30303-8931**

February 18, 2003

Mr. Lawrence E. Nanney, Director  
Division of Radiological Health  
Department of Environment and Conservation  
401 Church Street  
Nashville, TN 37243-1532

Dear Mr. Nanney:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with OSP Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms our telephone discussion of Friday, February 14, 2003, that the meeting is scheduled for Wednesday, March 19, 2003, and will be held in your office. Mr. Lloyd Bolling from Office of State and Tribal Programs, and Mr. Douglas M. Collins, Director, Division of Nuclear Materials Safety (DNMS), Region II, will be the other NRC representatives in attendance.

Based on our previous discussions and conference calls, we would like to discuss the following topics:

1. Actions taken by the State on the revised final report findings from the 2001 Follow Up IMPEP Review.

Open Recommendation 1 from the 2000 IMPEP report

The review team recommends that the Division take actions to ensure that:

(1) inspections are conducted in accordance with their assigned inspection frequencies; and (2) inspection reports are issued in a timely manner. (Section 3.1 of 2000 report; Section 2.1 of follow-up report)

Follow-up Recommendation 1

The review team recommends that the Division establish and implement additional guidance for report documentation and ensuring consistent, appropriate, and prompt regulatory actions, such as enforcement and inspection actions, incorporating root cause identification and health and safety significance (severity levels) for repeat violations. (Section 2.2 of follow-up report)

Follow-up Recommendation 2

The review team recommends that the Division establish a management plan for the development, tracking, and adoption of regulations in a timely manner, and to adopt the current regulations needed for adequacy and compatibility in accordance with the STP Procedure SA-201, "Review of State Regulations or Other Generic Legally Binding Requirements." (Section 3.1.2 or follow-up report)

2. Systems and/or mechanisms used to track the status of inspection and licensing programs, key items, and to assure quality performance.
3. Results of any internal program audits/self assessments conducted by the State.
4. Status of State program or policy changes under development or recently completed including:
  - a. Changes in program staff
  - b. Program reorganizations
  - c. Legislative changes
  - d. Redistribution of responsibilities
  - e. Changes in program budget/funding.
  - f. Training
5. Compatibility of Agreement State regulations and status of any proposed regulation changes.
6. NMED reporting including event follow-up and closure information.
7. Status of all allegations and concerns previously referred by NRC to your office for action, and methods used to resolve allegations that have been closed.
8. Strengths and/or weaknesses of the State and NRC programs as identified by the State or NRC including identification of actions that could diminish weaknesses.
9. Feedback on NRC's program as identified by the State, including identification of any action that should be considered by NRC.
10. Status of NRC program changes that could impact Agreement States.
11. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

L. E. Nanney

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If you have any questions, please call me at 404-562-4704, or e-mail to rlw@nrc.gov.

Sincerely,

**/RA/ D. M. Collins for**

Richard L. Woodruff  
Regional Agreement State Officer

cc: Robert E.Trojanowski, RII  
Lloyd Bolling, STP  
Lance Rakovan, STP

OFFICE	RII:DNMS						
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