



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION II
SAM NUNN ATLANTA FEDERAL CENTER
61 FORSYTH STREET SW SUITE 23T85
ATLANTA, GEORGIA 30303-8931**

February 18, 2003

Thomas Hill, Manager
Radioactive Materials Program
Environmental Protection Division
4244 International Parkway, Suite 114
Atlanta, GA 30354

Dear Mr. Hill:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with OSP Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that, after previous coordination, the meeting is scheduled for Wednesday, March 26, 2003, and will be held in your office. Mr. James H. Myers, Office of State and Tribal Programs, assigned as the Agreement State Project Officer (ASPO) for Georgia, and Mr. Douglas M. Collins, Director, Division of Nuclear Materials Safety, Region II, will be the other NRC representatives in attendance.

Based on our previous discussions the likely topics for conversation at the meeting include:

1. Results of any internal program audits/self assessments conducted by the State.
2. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding.
 6. Training
5. Compatibility of Agreement State regulations and status of any proposed regulation changes.
6. NMED reporting including event follow-up and closure information.
7. Status of all allegations and concerns previously referred by NRC to your office for action, and methods used to resolve allegations that have been closed.

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- 8. Strengths and/or weaknesses of the State and NRC programs as identified by the State or NRC including identification of actions that could diminish weaknesses.
- 9. Feedback on NRC's program as identified by the State, including identification of any action that should be considered by NRC.
- 10. Status of NRC program changes that could impact Agreement States.
- 11. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at 404-562-4704, or e-mail to rlw@nrc.gov.

Sincerely,

/RA/D. M. Collins for

Richard L. Woodruff
Regional Agreement State Officer

cc: Robert E. Trojanowski, RII
James H. Myers, STP
Lance Rakovan, STP

OFFICE	RII:DNMS							
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