



Department of Energy

Washington, DC 20585

QA: QA

JAN 29 2003

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NOTIFICATION OF SUPPLIER AUDIT OQA-AS-03-07 OF BECHTEL NEVADA CORPORATION (BN) STANDARDS & CALIBRATION LABORATORY (SCL)

Auditors representing the Office of Quality Assurance (OQA) will conduct an audit of BN SCL on February 24 - 27, 2003, to measure the effectiveness of the quality assurance (QA) program as delineated in the Bechtel SAIC Company, LLC Memorandum Purchase Order Number A08252CC0X.

The audit scope will evaluate the implementation and effectiveness of BN's QA Program as defined in BN document number PD-0001-002, Revision 2, *Quality Assurance Program*, and associated implementing documents. Donald J. Harris, Audit Team Leader, and Christian M. Palay, Audit Team Member, will conduct the audit.

The tentative schedule of the audit is as follows and may be modified to accommodate completion of the audit:

Monday, February 24, 2003

8:00 a.m. Pre-Audit Meeting
4:00 p.m. Progress Report and Identification of Concerns

Tuesday, February 25, 2003

8:00 a.m. Clarification Meeting (if required)
4:00 p.m. Progress Report and Identification of Concerns

Wednesday, February 26, 2003

8:00 a.m. Clarification Meeting (if required)
4:00 p.m. Progress Report and Identification of Concerns

Thursday, February 27, 2003

8:00 a.m. Clarification Meeting (if required)



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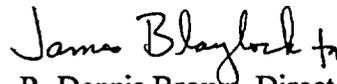
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The audit will be conducted in accordance with the latest revision of Administrative Procedure (AP) 18.2Q, *Supplier Surveys/Audits*, and deficiencies will be reported in accordance with AP-16.1Q, *Management of Conditions Adverse to Quality*, as applicable. A formal checklist will be utilized to document the areas evaluated and the results of effectiveness. BN SCL personnel are encouraged to immediately correct any identified deficiencies during the audit to prevent the need for future follow-up activities. .

In addition, observers from the state of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the audit team, as applicable.

If you have any questions, please contact either James Blaylock at (702) 794-1420 or Donald J. Harris at (702) 794-1467.

OQA:JB-0596


R. Dennis Brown, Director
Office of Quality Assurance

JAN 29 2003

cc:

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