

January 29, 2003

MEMORANDUM TO: Samson S. Lee, Chief  
License Renewal Section  
License Renewal and Environmental Impacts Program  
Division of Regulatory Improvement Programs, NRR

FROM: Peter J. Kang, Nuclear Systems Engineer /RA/  
License Renewal Section  
License Renewal and Environmental Impacts Program  
Division of Regulatory Improvement Programs, NRR

SUBJECT: FORTHCOMING MEETING WITH THE NUCLEAR ENERGY INSTITUTE  
(NEI) TO DISCUSS THE STATUS OF INTERIM STAFF GUIDANCE  
(ISG) FOR LICENSE RENEWAL

DATE & TIME: Thursday, February 13, 2003  
1:00 p.m. - 3:30 p.m.

LOCATION: U.S. Nuclear Regulatory Commission (NRC)  
Two White Flint North  
11545 Rockville Pike, Room T-2B3  
Rockville, Maryland 20852

PURPOSE: To discuss the status of ISG with NEI. Current or future applicants need to address ISG issues in their license renewal application. Those ISG issues will be implemented in the next improved license renewal guidance documents update. Approved ISGs are available on the NRC web site. Information on the license renewal process is available on the NRC web page at [www.nrc.gov](http://www.nrc.gov).

CATEGORY 2:\* This is a Category 2 Meeting. The public is invited to participate in this meeting by discussing regulatory issues with the NRC at designated points identified on the agenda.

PARTICIPANTS: NRC NEI  
P.T. Kuo, NRR A. Nelson, NEI, et al.  
J. Calvo, NRR  
J. Hannon, NRR  
S. Lee, NRR  
E. Imbro, NRR  
J. Fair, NRR, et al.

Project No.: 690

cc: See next page

MEETING CONTACT: Peter Kang, NRR  
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\* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings," 67 *Federal Register* 36920, May 28, 2002

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NUCLEAR ENERGY INSTITUTE

Project No. 690

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