

January 24, 2003

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA, WISCONSIN

ACCEPTANCE TO THE APPLIED HEALTH PHYSICS COURSE (H-109) (STP-03-008)

Enclosure 1 is the list of students from the States selected to attend the March 3-April 4 2003, Applied Health Physics Course (H-109). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program that is on the list. States with students attending this course have agreed to pay travel expenses and where designated the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission, to the following address:

U.S. Nuclear Regulatory Commission
Office of the Chief Financial Officer
Attn: Leah P. Tremper
Mail Stop T-9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent to cancel, prior to the starting date of the course.

We ask that you inform us of any cancellations 30 days prior to the course starting date. This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET:	BGU@NRC.GOV
TELEPHONE	(301) 415-2348	FAX	(301) 415-3502

/RA by Mary Lynn Scott/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

APPLIED HEALTH PHYSICS COURSE (H-109)
MARCH 3-APRIL 4, 2003
OAK RIDGE, TN

STATE	PARTICIPANT(S)	PAYING TUITION/ SPACE AVAILABLE
ARIZONA Arizona Radiation Regulatory Agency 4814 South 40th Street Phoenix, AZ 85040	1. Vaugh Yates	1. Space Available
MARYLAND Radiological Health Program Air and Radiation Mgmt Administration Maryland Department of the Environment 2500 Broening Highway Baltimore, MD 21224	1. Mary Lally	1. Paying Tuition
NEW MEXICO Bureau of Hazardous & Radioactive Materials Water and Waste Management Division Department of Environment 2044 Galisteo Road, P.O. Box 26110 Santa Fe, NM 87502	1. Sherry Miller	1. Paying Tuition
OKLAHOMA Radiation Management Section Department of Environmental Quality P.O. Box 1677 Oklahoma City, OK 73101-1677	1. Mark Conley 2. Carlie Nichols	1. Space Available
OREGON Radiation Protection Services Department of Human Services 800 N.E. Oregon Street, Suite 260 Portland, OR 97232-2162	1. Justin Spence	1. Space Available
TENNESSEE Division of Radiological Health Department of Environment and Conservation L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	1. James Bunch 2. Stacey Hamilton	1. Space Available 2. Space Available
WISCONSIN Radiation Protection Section Division of Public Health Dept of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659	1. Leole DeKock	1. Space Available

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-109), "Applied Health Physics." This course is scheduled to be presented March 3 - April 4, 2003 at the Oak Ridge Institute for Science and Education (ORISE) training center on Laboratory Road, Oak Ridge, Tennessee.

COURSE: The course starts at 8:30 a.m. on Monday, March 3, 2002, and will begin at 8:00 a.m. on all other days. The class will end at approximately 4:30 p.m. each day except for Friday, April 4, 2002, which will end at approximately 12:00 noon. Students should bring a scientific calculator and know how to use it.

LODGING: The following hotels are listed for your use. Participants must make their own lodging arrangements. Individuals should request a State or government employee long-term stay rate at the hotels.

Comfort Inn
433 South Rutgers Avenue
Oak Ridge, TN
(423) 481-8200
1-800-221-2222

Garden Plaza Hotel
215 South Illinois Avenue
Oak Ridge, TN
(423) 481-2468
1-800-3GARDEN