

January 17, 2003

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA, WISCONSIN

**ACCEPTANCE TO THE TELETHERAPY AND BRACHYTHERAPY COURSE (H-313)
(STP-03-007)**

Enclosure 1 is the list of students from the States selected to attend the March 10-14, 2003, Teletherapy and Brachytherapy Course (H-313). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program that is on the list. States with students attending this course have agreed to pay travel expenses and where designated the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission, to the following address:

U.S. Nuclear Regulatory Commission
Office of the Chief Financial Officer
Attn: Leah P. Tremper
Mail Stop T-9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent to cancel, prior to the starting date of the course.

We ask that you inform us of any cancellations 30 days prior to the course starting date. This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET:	BGU@NRC.GOV
TELEPHONE	(301) 415-2348	FAX	(301) 415-3502

/RA/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-03-007

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TELETHERAPY AND BRACHYTHERAPY COURSE (H-313)
MARCH 10-14, 2003
HOUSTON, TX

STATE	PARTICIPANT(S)	PAYING TUITION/ SPACE AVAILABLE
CALIFORNIA Radiologic Health Branch Division of Food, Drug & Radiation Safety California Department of Health Services P.O. Box 942732 Sacramento, CA 94234-7320	1. Delia Aquino 2. Mark Gottlieb 3. Kamani Hewadikaram 4. Jan Hillman-Ortiz 5. Donelle Krajewski 6. David Little 7. Don Oesterle	1. Paying Tuition 2. Paying Tuition 3. Paying Tuition 4. Paying Tuition 5. Paying Tuition 6. Paying Tuition 7. Paying Tuition
LOUISIANA Radiation Protection Division Environmental Assistance Division Office of Environmental Services 7220 Bluebonnet Road, P.O. Box 82135 Baton Rouge, LA 70884-2135	1. Kitty Jacob Hebert 2. Gwen Maglic	1. Paying Tuition 2. Paying Tuition
PENNSYLVANIA Bureau of Radiation Protection Department of Environmental Protection Rachel Carson State Office Building P.O. Box 8469 Harrisburg, PA 17105-8469	1. Charley Smalls	1. Paying Tuition

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-313), "Teletherapy and Brachytherapy course." This course is scheduled to be presented March 10-14, 2003, at the Advanced Health Education Center (AHEC), 8502 Tybor Street, Houston, Texas 77074, Telephone: (713) 772-0157 or 1-800-239-1361.

COURSE: The course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, March 14, 2003, which will end at 3:00 p.m. **Please refer to AHEC's Web page at URL: <http://www.AHECOnline.com> for hotel information and transportation between the hotel and the AHEC. Click on General Information.** An tentative outline for the course (Enclosure 3) is attached.

LODGING: You should plan to arrive on Sunday March 9, 2003 and depart on Friday, March 14, 2003. Some hotels offer transportation to and from the AHEC. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotel.

Meals/Restaurants (Houston/AHEC Classes)

There are multiple eating facilities within walking distance, such as Subway, Chinese Buffet, and Denny's. If you have a car, the possibilities are many. If it rains, AHEC has a small lunch area and you can order and have sandwiches or pizza delivered.

Ground Transportation from Airports to Houston Hotels

Airport Express, services ground transportation to and from both Intercontinental and Hobby airports. Buses depart every 30 minutes for designated terminals and will take you to the Galleria where you should call a cab to deliver you to your hotel. Call 713-523-5695 or 713-523-8888 for Airport Express Information.

Cab fare is approximately \$40 from Hobby Airport and \$60 from Intercontinental to hotels in your area. Bus fare is \$10 - \$20. Airport Express Ticket Agent is located in baggage claim area.

Call 713-236-1111 for Yellow Cab Company. If you call a cab service, **establish the rates prior to engaging the taxi.** **Parking:** Parking in Houston is on surface lots and is free of charge.

Teletherapy/Brachytherapy
Tentative Course Schedule

Day	Time	Topic	Faculty
Monday	8-9AM	Introduction & Public Health Aspects of Breast Cancer	Kempa
	9-9:30AM	Principle of Radiobiology & Effects on Normal Tissue	Kempa
	9:30-11:00	Overview of Radiation Therapy Treatment Modalities and Fundamentals	Kempa
	11-12 PM	Principles of Clinical Dosimetry	Kempa
	12-100 PM	Lunch	
	1-2 PM	Clinical Management of the Patient	Kempa
	2-3PM	Principles of Clinical Dosimetry	Kempa
	3-5 PM	Clinical Site Visit Hermann Hospital Gamma Knife	Martir
Tuesday	8-9:00 AM	Review/External Beam Therapy	Kempa
	9:00-11:00	Teletherapy Source & Room Design & Teletherapy Dosimetry & Calibration	Scheele
	11-12 PM	Radiation Safety	Martir
	12-1 PM	Lunch	
	1- 3 PM	Principles of External Beam Treatment Planning	Kempa
	3-4 PM	Basic Dosimetry Calculations	Kempa
	4-5 PM	Workshop: External Beam Calculations	Kempa
Wednesday	8-8:30 AM	Review Homework	Kempa
	8:30-11:00	Brachytherapy; History, Principles ,Practical Applications & Rad. Safety	Lawyer/Kempa
	11-12 PM	Radiation Safety Concerns in Brachy.	Kempa
	12-1 PM	Lunch	
	1-2:00 PM	Quality Control Concepts in Brachytherapy	Kempa
	2-2:45 PM	Workshop: Calculating Dose in tissue	Kempa
	3-5 PM	Clinical Site Visit Memorial Hermann Southwest LDR	Schele/ Hamburger
Thursday	8-11:45 AM	Overview of HDR Brachytherapy and HDR Quality Control Program	Lawyer
	11:45-12:45 PM	Lunch	
	1-5 PM	Clinical Site Visit: MD Anderson Output Spot Checks: Cobalt 60 Clinical Management of the Patient HDR Site Visit	Wells Washington Lawyer
Friday	8- 8:45 AM	Emerging Technologies	Kempa
	9-10 AM	Treatment Deviations/Quality Management	Kempa
	10-11 AM	Select Case Presentations	Kempa
	11-12 PM	Workshop: Case Review & Applicable Regulations	Kempa
	12-1 PM	Lunch	
	1-2 PM	Course Review	Kempa
	2-3:30	Exit Examination	