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THE FOLLOWING CHANGES HAVE OCCURRED TO THE HARDCOPY  
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101 - 101 - EMERGENCY DIRECTOR (ED)-TSC EMERGENCY  
PLAN-POSITION SPECIFIC PROCEDURE

REMOVE MANUAL TABLE OF CONTENTS DATE: 08/26/2002

ADD MANUAL TABLE OF CONTENTS DATE: 01/03/2003

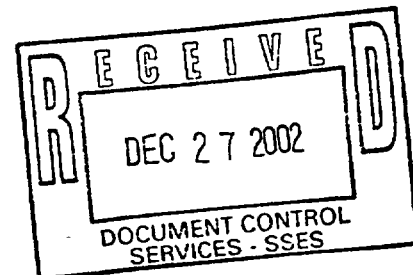
CATEGORY: PROCEDURES TYPE: EP  
ID: EP-PS-101  
ADD: PCAF 2002-1754 REV: N/A

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A045

## PROCEDURE CHANGE PROCESS FORM

1. PCAF NO. <u>2002-1754</u>	2. PAGE 1 OF <u>8</u>	3. PROC. NO. <u>EP-PS-101-A</u> REV. <u>18</u>
4. FORMS REVISED - <u>A</u> <u>R</u> <u>9</u> , - <u>  </u> <u>R</u> <u>  </u> , - <u>  </u> <u>R</u> <u>  </u> , - <u>  </u> <u>R</u> <u>  </u> , - <u>  </u> <u>R</u> <u>  </u> , - <u>  </u> <u>R</u> <u>  </u>		
5. PROCEDURE TITLE TSC Emergency Director: Emergency Plan Position Specific Procedure		
6. REQUESTED CHANGE PERIODIC REVIEW <input type="checkbox"/> NO <input type="checkbox"/> YES INCORPORATE PCAFS <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES    # _____ # _____ # _____ # _____ REVISION <input type="checkbox"/> PCAF <input checked="" type="checkbox"/> DELETION <input type="checkbox"/> (CHECK ONE ONLY)		
7. SUMMARY OF / REASON FOR CHANGE Revised the order of steps in Tab A in order to expedite the turnover of overall control of an emergency to the TSC. All procedure steps have been retained.		
Continued <input type="checkbox"/>		
8. DETERMINE COMMITTEE REVIEW REQUIREMENTS (Refer to Section 6.1.4) PORC REVIEW REQ'D? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES		9. PORC MTG# <u>N/A</u>
<b>BLOCKS 11 THRU 16 ARE ON PAGE 2 OF FORM</b>		
17. <u>T.C. Dalpiaz</u> / <u>3227</u> / <u>12/03/2002</u> PREPARER                      ETN                      DATE (Print or Type)		18. COMMUNICATION OF CHANGE REQUIRED? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES (TYPE) E Mail communication to ED's
19. <u>T.C. Dalpiaz Jr JVB</u> <u>12/4/2002</u> RESPONSIBLE SUPERVISOR    DATE		SIGNATURE ATTESTS THAT RESPONSIBLE SUPERVISOR HAS CONDUCTED QADR AND TECHNICAL REVIEW UNLESS OTHERWISE DOCUMENTED IN BLOCK 16 OR ATTACHED REVIEW FORMS. CROSS DISCIPLINE REVIEW (IF REQUIRED) HAS BEEN COMPLETED BY SIGNATURE IN BLOCK 16 OR ATTACHED REVIEW FORMS.
20. <u>[Signature]</u> <u>12/17/02</u> FUM APPROVAL                      DATE		
21. RESPONSIBLE APPROVER		ENTER N/A IF FUM HAS APPROVAL AUTHORITY
_____ INITIALS                      _____ DATE		



## PROCEDURE CHANGE PROCESS FORM

1. PCAF NO. 2002-1754 | 2. PAGE 2 OF Y | 3. PROC. NO. EP-PS-101-100 REV. 4/18 *02/02/02*

11. This question documents the outcome of the 50.59 and 72.48 Review required by NDAP-QA-0726. Either 11a, b, c or d must be checked "YES" and the appropriate form attached or referenced.
- a. This change is an Administrative Correction for which 50.59 and 72.48 are not applicable. *A no 12/23/12*  YES  N/A
  - b. This change is a change to any surveillance, maintenance or administrative procedure for which 50.59 and 72.48 are not applicable. *A-01-786*  YES  N/A
  - c. This change is bounded by a 50.59/72.48 Screen/Evaluation, therefore, no new 50.59/72.48 Evaluation is required.  YES  N/A  
Screen/Evaluation No. \_\_\_\_\_
  - d. 50.59 and/or 72.48 are applicable to this change and a 50.59/72.48 Screen/Evaluation is attached.  YES  N/A
12. This change is consistent with the FSAR or an FSAR change is required.  YES  
Change Request No. N/A
13. Should this change be reviewed for potential effects on Training Needs or Material?  YES  NO  
If YES, enter an Action Item @ NIMS/Action/Gen Work Mech/PICN
14. Is a Surveillance Procedure Review Checklist required per NDAP-QA-0722?  YES  NO
15. Is a Special, Infrequent or Complex Test/Evolution Analysis Form required per NDAP-QA-0320? (SICT/E form does not need to be attached.)  YES  NO

16. Reviews may be documented below or by attaching Document Review Forms NDAP-QA-0101-1.

REVIEW	REVIEWED BY WITH NO COMMENTS	DATE
QADR	_____	_____
TECHNICAL REVIEW	_____	_____
REACTOR ENGINEERING/NUCLEAR FUELS *	_____	_____
IST **	_____	_____
OPERATIONS	_____	_____
NUCLEAR SYSTEMS ENGINEERING	_____	_____
NUCLEAR MODIFICATIONS	_____	_____
MAINTENANCE	_____	_____
HEALTH PHYSICS	_____	_____
NUCLEAR TECHNOLOGY	_____	_____
CHEMISTRY	_____	_____
OTHER <u>50.54Q review</u>	<u>TC Halpern</u>	<u>12/4/02</u>

\* Required for changes that affect, or have potential for affecting core reactivity, nuclear fuel, core power level indication or impact the thermal power heat balance. <sup>(58)</sup>

\*\* Required for changes to Section XI Inservice Test Acceptance Criteria.

**EMERGENCY DIRECTOR (ED)-TSC:** Emergency Plan-Position Specific Procedure

**WHEN:** Emergency Support Center (TSC) is activated

**HOW NOTIFIED:** Phoned by Station Operator  
 After hours: Paged by Security

**REPORT TO:** Vice President-Nuclear Operations

**WHERE TO REPORT:** Control Room/TSC

**OVERALL DUTY:**

Manage the Technical Support Center (TSC) so that the plant responds to the emergency, people are protected, and the center processes information to those who need to know. Once the EOF has taken over these communications and radiological functions, concentrate exclusively on returning the plant to a safe condition.

MAJOR TASKS:	TAB:	REVISION:
Assemble and brief TSC staff, then take over the task of managing the emergency.	TAB A	89
Reclassify the emergency as conditions change.	TAB B	7
Make sure information is being communicated to company, public, and government personnel.	TAB C	5
Make protective action recommendations to safeguard public and measures to protect personnel working in or near the plant.	TAB D	9
Review Severe Accident Management (SAM), strategies.	TAB E	4
Manage turnover to the next shift.	TAB F	4
Turn over Emergency Management to the EOF.	TAB G	4
When emergency is terminated, disband the TSC staff.	TAB H	0

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**MAJOR TASK**

Assemble and Brief TSC staff, then take over the task of managing the emergency.

**SPECIFIC TASK:**

**HOW**

1. Determine Plant Status.

1a. Report to Control Room.

1b. Receive turnover from Shift Manager.

**HELP**

**CONTROL ROOM/TSC  
TURNOVER CHECKLIST**  
See TAB 5

2. Assume overall management of the emergency

2a. Verify key coordinators are ready to assume emergency functions:

- (1) Operations Coordinator \_\_\_\_\_
- (2) Damage Control Team Coordinator \_\_\_\_\_
- (3) Rad Protection Coordinator \_\_\_\_\_
- (4) TSC Coordinator \_\_\_\_\_
- (5) TSC Communicator \_\_\_\_\_
- (6) Security Coordinator \_\_\_\_\_

**HELP**

**Emergency Organization**  
See TAB 2

2b. Relieve Control Room of overall management of the emergency, with shift concurrence:

- (1) Offsite Notifications (TSC Communicator) \_\_\_\_\_
- (2) Dose Projection (Rad Protection Coordinator) \_\_\_\_\_
- (3) Emergency Teams (Damage Control Team Coordinator) \_\_\_\_\_
- (4) Emergency Classification (Technical Support Coordinators) \_\_\_\_\_
- (5) Protective Actions (Rad Protection Coordinator) \_\_\_\_\_

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DATE # 2002-1134  
PAGE 5 OF 8

2 c. Make a PA announcement when the "TSC is in control of the emergency"

**NOTE:**

**This responsibility can be delegated to the TSC communicator.**

2d. Brief TSC personnel on emergency situation. \_\_\_\_\_

2e. Review current classification of the emergency (Tab 6) \_\_\_\_\_

3. Determine if situation warrants EOF call-out

4. Perform external notifications.

4a. Notify Public Information Manager of plant status.

4b. Notify Senior Vice-President and Chief Nuclear Officer, or VP-Nuclear Operations. Request they notify other managers as appropriate.

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**SPECIFIC TASKS:**

**HOW:**

5. Manage the emergency.

- 5a. Reclassify the emergency as conditions change (TAB B). \_\_\_\_\_
- 5b. Communicate information concerning emergency (TAB C). \_\_\_\_\_
- 5c. Initiate radioactive release monitoring to support Public Protective Action Recommendation (TAB D). \_\_\_\_\_
- 5d. Make Protective Action Recommendation as required (TAB D). \_\_\_\_\_
- 5e. Notify the Control Room to initiate accountability. \_\_\_\_\_

**NOTE:**

Accountability required at Alert or higher classification (consider habitability of accountability locations). Rad Protection and Security Coordinators responsible to implement.

- 5f. Initiate RCA Evacuation when plant conditions dictate or at
  - (1) Alert classification. \_\_\_\_\_
  - (2) When accountability is initiated. \_\_\_\_\_
- 5g. Initiate Site Evacuation when site conditions dictate or when a Site or General Emergency AND accountability is complete. \_\_\_\_\_

**NOTE:**

Determine which essential personnel should remain.

- (1) Instruct TSC Communicator to perform Site Evacuation notifications. \_\_\_\_\_
- 5h. Monitor plant status. \_\_\_\_\_

**SPECIFIC TASKS:**

**HOW:**

**NOTE:**

Ops Coordinator responsible to maintain.

5i. Establish plant priorities. \_\_\_\_\_

**NOTE:**

Ops Coordinator responsibility.

5j. Initiate corrective actions for plant priorities. \_\_\_\_\_

**NOTE:**

Damage Control Team Coordinator responsible to implement actions.

5k. Ensure proper resources are available to combat emergency. \_\_\_\_\_

**NOTE:**

Damage Control Team and Admin. Coordinators responsibilities.

5l. Initiate core damage assessment. \_\_\_\_\_

**NOTE:**

Tech Support Coordinator responsibility. Requires PASS sample - Chemistry Coordinator.

5m. Initiate EOF staffing. \_\_\_\_\_

**NOTE:**

Required at an Alert, Site or General classification. TSC Communicators responsible to initiate.

(1) Instruct TSC Communicator to activate the EOF. \_\_\_\_\_

5n. Initiate 24-hour shift coverage for emergency positions. \_\_\_\_\_

**NOTE:**

Admin. Coordinator responsible.

5o. Support emergency medical response, search/rescue. \_\_\_\_\_



**SPECIFIC TASKS:**

**HOW:**

**NOTE:**

Reference SP-00-308, (Emergency Medical Response, Search/Rescue)

6. Request Federal assistance to augment NERO.

- 6a. When federal assistance is required, requests should be coordinated with PEMA and/or DEP/BRP.