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December 5, 2002

Mr. Bruce A. Boger  
Director, Division of Inspection Program Management  
U.S. Nuclear Regulatory Commission  
Washington, DC 20555-0001

Dear Mr. Boger:

This letter requests NRC review and comment on two documents supporting an industry-sponsored initiative to consolidate off-site reporting activities. Two copies of the following documents are enclosed:

*Consolidated Data Entry (CDE) Process Description, Revision B,  
November 2002*

*Consolidated Data Entry Data Element Manual, Revision D,  
November 2002*

These two documents are in the draft stage of development; however, the *Consolidated Data Entry Data Element Manual* is a limited distribution document copyrighted by INPO. Please ensure it is controlled in accordance with the copyright provision shown on the document and with the NRC and INPO Memorandum of Agreement. This document is not covered under the Copyright License executed between NRC and INPO.

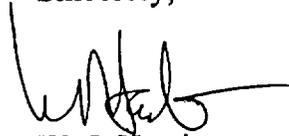
The CDE Process Description describes the objectives of CDE and provides a high-level overview of the process. The process description also discusses the interrelationship of the Data Element Manual, defining the basic data entry requirements, and the software to collect and, through algorithms, report the data in the format required for each of the off-site processes.

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Because these two documents will be used to support implementation of utility reporting of Reactor Oversight Process performance indicator and Monthly Operating Report data, we are asking that NRC staff involved in these activities review these documents and provide us with any concerns or comments. We would appreciate receiving your comments by January 14, 2003. We would also like to arrange a meeting in late January or early February to discuss any concerns or comments with appropriate NRC personnel.

If it would be helpful, we are available to provide a briefing for those individuals involved in the review. If you or your staff have any questions, please contact me or Gary Welsh at (770) 644-8412 or [welshgc@inpo.org](mailto:welshgc@inpo.org).

Sincerely,



W. J. Hastie  
Director  
Industry and Government Relations

WJH:tlc

Enclosures: As stated above

cc/w: Mr. Thomas L. King, RES  
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