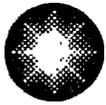


P.O. Box 63
Lycoming, New York 13093



**Constellation
Energy Group**

Nine Mile Point
Nuclear Station

December 27, 2002

United States Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, DC 20555

RE: Nine Mile Point Unit 1
 Docket No. 50-220
 DPR-63

Nine Mile Point Unit 2
Docket No. 50-410
NPF-69

Gentlemen:

Enclosed please find copies of the following procedure revisions for Nine Mile Point Nuclear Station:

EPIP-EPP-28	Revision 07	Fire Fighting
EPMP-EPP-06	Revision 11	Emergency Response Organization Notification
		Maintenance and Surveillance

These procedure revisions are being submitted as required by Section V to Appendix E of 10 CFR Part 50. Should you have any questions, please feel free to contact Mr. James D. Jones, Director of Emergency Preparedness at (315) 349-4486.

Very truly yours,

A handwritten signature in cursive script that reads "William C. Byrne for".

Gary Detter
General Manager Support Services

gd/cr

Enclosure

pc: Mr. H. J. Miller, Regional Administrator, Region I (1 copy)
Mr. G. K. Hunegs, Senior Resident Inspector (1 copy)
Mr. P. S. Tam, Senior Project Manager, NRR (2 copies)
EP PPF

A045

NINE MILE POINT NUCLEAR STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURE

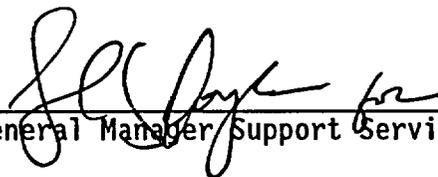
EPIP-EPP-28

REVISION 07

FIRE FIGHTING

TECHNICAL SPECIFICATION REQUIRED

Approved by:
G. L. Detter


General Manager Support Services

11/21/02
Date

THIS IS A FULL REVISION

Effective Date: 11/27/2002

PERIODIC REVIEW DUE DATE NOVEMBER 2003

LIST OF EFFECTIVE PAGES

Page No. Change No.

Page No. Change No.

Page No. Change No.

Coversheet .

i

ii

1

2

3

4

5

6

7

8

9

10

11

TABLE OF CONTENTS

<u>SECTION</u>		<u>PAGE</u>
1.0	PURPOSE	1
2.0	RESPONSIBILITIES	1
3.0	PROCEDURE	1
	3.1 Fire Alarms Response	1
	3.2 Fires within the Protected Area	2
	3.3 Actions for Fires Outside the Protected Area	4
4.0	DEFINITIONS	5
5.0	REFERENCES AND COMMITMENTS	6
6.0	RECORDS REVIEW AND DISPOSITION	7
ATTACHMENT 1:	CSO FIRE FIGHTING CHECKLIST	8
ATTACHMENT 2:	SITE SECURITY SUPERVISION FIRE FIGHTING CHECKLIST	10
ATTACHMENT 3:	RADIATION PROTECTION FIRE FIGHTING CHECKLIST	11

1.0 PURPOSE

To provide prompt, efficient handling of any fire, regardless of size or presence of radioactivity, by the on-site Nine Mile Point Fire Brigade.

2.0 RESPONSIBILITIES

- 2.1 Station Shift Supervisor (SSS) has overall responsibility for the initial implementation of the Site Emergency Plan and Implementing Procedures.
- 2.2 Chief Shift Operator (CSO) notifies fire response personnel, coordinates the response of site personnel and makes notifications to site personnel.
- 2.3 Supervisor Fire Protection:
 - 2.3.1 Ensures the Fire Brigade Leader maintains fire response control of fire fighting activities on-site.
 - 2.3.2 Coordinates the testing and performing of inventories as required by EPMP-EPP-02, Emergency Equipment Inventories and Checklist.
- 2.4 Security Site Supervisor implements security related aspects of this procedure.
- 2.5 Radiation Protection Technician implements the radiation protection aspects of this procedure.

3.0 PROCEDURE

3.1 Fire Alarms Response

- 3.1.1 Upon annunciation or notification of a fire alarm, the CSO shall determine the location of the alarm source:
 - a. If the alarm IS associated with an automatic suppression system actuation within the protected area, initiate response in accordance with Section 3.2
 - b. IF: CO₂ or Halon has been released to areas contiguous to the control room,
 - THEN: Ensure control room is at a positive pressure relative to outside air pressure or initiate pressurization mode of control room ventilation,
 - AND: As a precaution, monitor oxygen levels in the control room continuously until event termination.
 - b. If the alarm is NOT associated with the actuation of an automatic suppression system within the protected area, OR is outside the Protected Area, validate alarm in accordance with Step 3.1.2
- 3.1.2 Alarms NOT associated with the actuation of an automatic suppression system within the protected area OR any system outside the protected area shall be handled as follows:

3.1.2 (Cont)

- a. CSO shall notify the Fire Brigade Leader of the alarm or fire condition.
- b. Fire Brigade Leader shall dispatch at least one fire brigade member to the alarm location to verify a fire condition.
- c. If a fire condition which requires fire brigade response exists within the protected area, the responder(s) shall notify the CSO to activate the fire brigade per Section 3.2
- d. If no condition exists which requires fire brigade response, responders shall notify the CSO of the condition resulting in fire detection operation and exit this procedure.
- e. If a fire condition exists outside the protected areas continue with Step 3.3.

3.2 Fires within the Protected Area

NOTE: If the OSC is activated, then all fire brigade response should be coordinated through the OSC. This may be done in person, or via telephone, gaitronics or radio.

3.2.1 SSS Actions

- a. When credible evidence exists of a fire condition within the Protected Area, then direct the CSO to implement Attachment 1, "CSO Fire Fighting Checklist".
- b. Determine need to evacuate the area.
 - If local area/building evacuation is needed and safe, implement EPIP-EPP-05A.
 - If Protected Area evacuation is needed and safe, implement EPIP-EPP-05B.
- c. Determine the need to classify the event in accordance with EPIP-EPP-01/02.
- d. If the event is classified as an emergency in accordance with Step 3.2.1.b, then activate the emergency plan in accordance with EPIP-EPP-18.
- e. Direct a Licensed Nuclear Operator (if available) to the command post to act as a liaison with the Control Room.
- f. If deemed appropriate, report to the fire scene to assess the effect of the fire on continued plant operation.

3.2.1 (Cont)

g. IF:

1. Indication of fire has been received but it has been determined that no fire exists, OR
2. The Fire Brigade Leader indicates that the fire has been extinguished,

THEN:

3. Direct the CSO to make an announcement terminating the fire event in accordance with Attachment 1 Step 9 of this procedure.

3.2.2 Site Security Supervisor Actions

- a. When notified of a fire, implement Attachment 2, "Site Security Supervision Fire Fighting Checklist".

3.2.3 Radiation Protection Technician Actions

- a. When notified of a fire, implement Attachment 3, "Radiation Protection Fire Fighting Checklist".

3.2.4 Fire Brigade Leader Actions

- a. When the Station fire alarm is sounded AND the OSC is not activated, then:

1. Acknowledge receipt of the alarm to the CSO
2. Report to the fire scene and establish a command post from which fire fighting activities can be safely directed.
3. Provide direction to fire brigade members as appropriate.
4. Inform the CSO of actual conditions at the scene and, if appropriate, confirm the fire condition.

- b. When the Station fire alarm is sounded AND the OSC is activated, then:

1. Acknowledge receipt of the alarm to the CSO
2. Contact the OSC Communicator at ext. 2282 or via Gaitronics or fire radio.
3. Request briefing.
4. Report to the fire scene and establish a command post from which fire fighting activities can be safely directed.
5. Provide direction to fire brigade members as appropriate.
6. Inform the CSO of actual conditions at the scene and, if appropriate, confirm the fire condition.

3.2.4 (Cont)

- c. If offsite fire department assistance is needed, then
 1. Request such from the CSO.
 2. Provide direction to responding offsite fire department using the incident command concept.
 3. Maintain overall command of the fire scene and coordinate offsite assistance with the appropriate officer in charge using the incident command concept.
- d. Request the SSS (via the CSO) conduct a Local Area/Building Evacuation using EPIP-EPP-05A, if required.
- e. If a local area/building evacuation is initiated, record the names of all personnel engaged in fire fighting activities to ensure all personnel are accounted for at all times.
- f. When the fire has been extinguished

NOTE: Fire event may be terminated when the fire has been reported as extinguished.

 1. Inform the CSO that the fire is out and state that the fire event may be terminated.
 2. Establish a fire watch, if necessary.
 3. Return fire fighting equipment used to service and conduct post-use inventory in accordance with EPMP-EPP-02.

3.2.5² Fire Brigade Member Actions

- a. Report to the appropriate fire equipment storage cabinets, unless otherwise directed.
- b. Obtain protective clothing, SCBA, and fire fighting tools.
- c. Report to the fire scene, or other location as directed by the Fire Brigade Leader.
- d. Follow all directions provided of the Fire Brigade Leader.

3.3 Actions for Fires Outside the Protected Area

- 3.3.1 If a fire exists, the responding fire brigade member(s) shall extinguish the fire, if possible. If the fire cannot be readily extinguished, the Fire Brigade Leader or on-scene fire fighter should:
 - a. Request the CSO call for offsite Fire Department assistance, as necessary

3.3.1 (Cont)

- b. Request Security to direct off-site Fire Department personnel, vehicles, and other equipment to the fire scene command post upon arrival.
- c. Request RP assistance if response involves an area where radioactive materials may be stored (such as Warehouse Environmental Area, Source Storage Areas, etc).
- d. Request SSS evacuate the Local Area/Building.
- e. Upon arrival of offsite Fire Departments, provide appropriate directions using the incident command concept, and direct Fire Brigade member(s) to return to site.
- f. If appropriate, incident command may be:
 - Kept by the Fire Brigade Leader, or
 - Turned over to Offsite Fire Chief

3.3.2 After the fire is extinguished, the Fire Brigade Leader or on-scene fire fighters shall:

- a. Inform the CSO that the fire is out and state that the fire event may be terminated.
- b. Establish a fire watch as needed.
- c. Return fire fighting equipment used to service as applicable.

3.3.3 The SSS should direct the CSO to make an announcement terminating the fire event in accordance with Attachment 1, Step 9 of this procedure when:

- a. Indication of fire has been received, but it has been determined that no fire exists, OR
- b. The fire brigade leader indicates that the fire has been extinguished.

4.0 DEFINITIONS

4.1 **Confirmed Fire.** A condition in which credible evidence exists that a fire is actually occurring. A fire may be considered as confirmed given ANY of the following: fire alarm/annunciator AND suppression system activation accompanied by actual flow or discharge, OR Fire Brigade/Leader report, OR SSS judgement.

4.2 **Incident Command System.** The system commonly used by emergency response organizations (i.e., police, fire companies, nuclear plant emergency response personnel, etc.) to efficiently and effectively mitigate emergency consequences. Facilitates cooperation of the emergency response effort by establishing a universally accepted system for communication, command hierarchy, response organization.

5.0 REFERENCES AND COMMITMENTS

5.1 Technical Specifications

Unit 2 Technical Specifications, Section 6.2.2

5.2 Licensee Documentation

5.2.1 Nine Mile Point Site Emergency Plan

5.2.2 Unit 1 FSAR, Chapters X, XIII

5.2.3 Unit 2 USAR, Chapters 9, 13

5.3 Standards, Regulations, and Codes

5.3.1 10CFR50, Appendix R, Fire Protection Program for Nuclear Power Facilities Operating Prior to January 1, 1979

5.3.2 NUREG-0654-FEMA-REP-1, Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants, October 1980

5.4 Policies, Programs, and Procedures

5.4.1 EPIP-EPP-01, Classification of Emergency Conditions, Unit 1

5.4.2 EPIP-EPP-02, Classification of Emergency Conditions, Unit 2

5.4.3 EPIP-EPP-18, Activation and Direction of Emergency Plan

5.4.4 EPIP-EPP-05A, Local Area/Building Evacuation

5.4.5 EPIP-EPP-20, Emergency Notifications

5.4.6 N1-SOP-09, Fire in Plant

5.5 Commitments

<u>Sequence Number</u>	<u>Commitment Number</u>	<u>Description</u>
1	DER NM-2001-2226	In Attachment 1; to direct CSO to make an announcement regarding evacuation of a CO2 protected area during a fire event.

6.0 RECORDS REVIEW AND DISPOSITION

6.1 The following records generated by this procedure shall be maintained by Records Management for the Permanent Plant File in accordance with NIP-RMG-01, Records Management.

NOTE: This only applies if records are generated as the result of an actual declared emergency at the Nine Mile Point Nuclear Station.

- Attachment 1, CSO Fire Fighting Checklist
- Attachment 2, Security Site Supervisor Fire Fighting Checklist
- Attachment 3, Radiation Protection Fire Fighting Checklist

6.2 The following records generated by this procedure are not required for retention in the Permanent Plant File:

NOTE: This only applies when records are not the result of an actual declared emergency.

- Attachment 1, CSO Fire Fighting Checklist
- Attachment 2, Site Security Supervision Fire Fighting Checklist
- Attachment 3, Radiation Protection Fire Fighting Checklist

LAST PAGE

ATTACHMENT 1: CSO FIRE FIGHTING CHECKLIST

Name: _____	Date: _____	Unit: 1 <input type="checkbox"/> 2 <input type="checkbox"/>
-------------	-------------	---

- | | | Complete | N/A |
|------|--|--------------------------|--------------------------|
| 1. | Upon notification of a fire, or upon receipt of an alarm AND actuation of an automatic Fire Suppression System: | | |
| a. | Place the GAltronics system in the Merge Mode | <input type="checkbox"/> | <input type="checkbox"/> |
| b. | Sound the Fire Alarm for 10 seconds, and make the following announcement: | <input type="checkbox"/> | <input type="checkbox"/> |
| | (If the OSC has NOT been activated)
"Attention, Attention, this (is/is not) a drill. A fire has been detected at Unit (1/2). The Nine Mile Point Fire Brigade shall report to: _____"
<i>(state building location, elevation and type of fire, if known).</i> | | |
| | (If the OSC has been activated)
"Attention, Attention, this (is/is not) a drill. A fire has been detected at Unit (1/2) (state building location elevation and type of fire, if known). The Nine Mile Point Fire Brigade shall report to the OSC." | | |
| (C1) | (If the location of the alarm is a CO2 protected fire zone, state this announcement following the applicable messages above)
"This is a CO2 protected area. All personnel shall immediately evacuate the (state building, location, and elevation) and all areas adjacent to and below this location." | | |
| | Repeat alarm and announcement | <input type="checkbox"/> | <input type="checkbox"/> |
| c. | Take the GAltronics system out of the Merge Mode, unless OSC has been activated | <input type="checkbox"/> | <input type="checkbox"/> |
| d. | If the Fire Brigade Leader does NOT respond within 60 seconds, repeat steps 1a - 1c | <input type="checkbox"/> | <input type="checkbox"/> |
| e. | Notify the SSS if the fire is confirmed | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. | Turn up volume on station radio base console, including Oswego County fire frequency | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | If requested by Fire Brigade Leader, then call Oswego County 911 Center (343-1313) and request offsite fire assistance | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. | If offsite assistance is requested, then inform the Security Central Alarm Station (X2872) that offsite fire assistance has been requested | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. | If required, initiate any Special Operating Procedures OR Emergency Operating Procedures | <input type="checkbox"/> | <input type="checkbox"/> |

ATTACHMENT 1 (Cont)

	Complete	N/A
6. Check Process Radiation Monitors to determine if there is any rise in effluent activity;		
a. If a rise is noted, contact Radiation Protection and inform them of the rise	<input type="checkbox"/>	<input type="checkbox"/>
b. If no rise is noted, continue to monitor	<input type="checkbox"/>	<input type="checkbox"/>
7. If SSS implements a local area/building evacuation, then perform duties in EPIP-EPP-05A	<input type="checkbox"/>	<input type="checkbox"/>
8. If fire is confirmed, then ensure the unaffected Unit SSS is notified	<input type="checkbox"/>	<input type="checkbox"/>
9. When notification received that the fire is out and may be terminated, then perform the following:		
a. Place GALtronics system in the Merge Mode	<input type="checkbox"/>	<input type="checkbox"/>
b. Sound the Station Alarm for 10 seconds, and make the following announcement:	<input type="checkbox"/>	<input type="checkbox"/>
"Attention, Attention, this (is/is not) a drill. The fire event is terminated." Repeat alarm and announcement	<input type="checkbox"/>	<input type="checkbox"/>
c. Take the GALtronics system out of the Merge Mode	<input type="checkbox"/>	<input type="checkbox"/>
10. Forward all completed checklists generated for a confirmed fire to the EP Department	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT 2: SITE SECURITY SUPERVISION FIRE FIGHTING CHECKLIST

Name: _____	Date: _____	Unit: 1 <input type="checkbox"/> 2 <input type="checkbox"/>
-------------	-------------	---

- | | Complete | N/A |
|--|--------------------------|--------------------------|
| 1. When the Station Fire Alarm is sounded, then dispatch a Security Force member to fire scene command post (or OSC as instructed) to provide crowd control and act as a communications liaison with Security or the STOC (if activated) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Turn up the volume on the Oswego County fire radio base station | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Notify the following: | | |
| a. Supervisor Fire Protection | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Director Emergency Preparedness | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Manager Nuclear Communications and Public Affairs | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. When notified by the control room that offsite fire assistance has been requested, | | |
| a. Dispatch a Security Force member to the Unit 2 entrance traffic light (with fire/ambulance emergency TLD Kit) to direct responding emergency vehicles to the emergency vehicle staging area or the fire scene command post | <input type="checkbox"/> | <input type="checkbox"/> |
| b. If entry into the Protected Area is required, contact the Control Room and request authorization from the SSS or any SRO in the Control Room to suspend security safeguards measures for immediate access of Offsite Fire Personnel. | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. When offsite Fire Departments arrive, then ensure dosimetry and portable radios are issued to all offsite Fire Department personnel | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Inform the Fire Brigade Leader and the CSC upon arrival of the number of fire trucks and the on-site arrival time | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. If a local area/building evacuation is called for, then implement actions as required by EPIP-EPP-05A | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. When fire event is terminated AND the SSS has authorized departure of offsite fire department personnel, then complete the following: | | |
| a. Complete entrance registration log | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Forward all completed checklists generated for a confirmed fire to the EP Department | <input type="checkbox"/> | <input type="checkbox"/> |

ATTACHMENT 3: RADIATION PROTECTION FIRE FIGHTING CHECKLIST

Name: _____	Date: _____	Unit: 1 <input type="checkbox"/> 2 <input type="checkbox"/>
-------------	-------------	---

- | | Complete | N/A |
|---|--------------------------|--------------------------|
| 1. When the Station Fire alarm is sounded, then report to the Fire Brigade Leader at the fire scene command post or OSC (as instructed) | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Perform air samples and radiological assessment of the fire scene as needed | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Contact the Radiation Protection Supervisor to provide additional personnel for radiological support as needed | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Provide assistance as requested by the Fire Brigade Leader | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. If a local area/building evacuation is implemented: | | |
| a. Report names of all Radiation Protection Technicians at the fire scene to the Fire Brigade Leader | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Implement actions required by EPIP-EPP-05A | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. When the fire event is terminated, then perform the following: | | |
| a. Ensure personnel and equipment used at the fire scene is surveyed as required | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Ensure equipment determined to be contaminated is either retained on-site OR decontaminated prior to its release | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Retrieve dosimetry issued to offsite Fire Department personnel, and ensure all appropriate paperwork is completed | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Check local Continuous Air Monitors (CAMs or PINGs) for "fouling" | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Inform the Fire Brigade Leader and SSS when all duties are completed | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Forward all checklists generated as a result of a confirmed fire to the EP Department | <input type="checkbox"/> | <input type="checkbox"/> |

NINE MILE POINT NUCLEAR STATION
EMERGENCY PLAN MAINTENANCE PROCEDURE

EPMP-EPP-06

REVISION 11

**EMERGENCY RESPONSE ORGANIZATION NOTIFICATION MAINTENANCE
AND SURVEILLANCE**

TECHNICAL SPECIFICATION REQUIRED

Approved by:
G. L. Detter



General Manager Support Services

11/21/02
Date

Effective Date: 11/27/2002

PERIODIC REVIEW DUE DATE MARCH 2003

LIST OF EFFECTIVE PAGES

<u>Page No.</u>	<u>Change No.</u>	<u>Page No.</u>	<u>Change No.</u>	<u>Page No.</u>	<u>Change No.</u>
Coversheet .					
i					
ii					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

TABLE OF CONTENTS

<u>SECTION</u>	<u>PAGE</u>
1.0 PURPOSE.....	1
2.0 RESPONSIBILITIES	1
3.0 PROCEDURE	1
3.1 Pager Surveillance Test	1
3.2 CAN Surveillance and Testing	1
3.3 Modifications to the ERO	3
4.0 DEFINITIONS	3
5.0 REFERENCES AND COMMITMENTS	3
6.0 RECORDS REVIEW AND DISPOSITION	4
ATTACHMENT 1: COMMUNITY ALERT NETWORK (CAN) SYSTEM DESCRIPTION	5
ATTACHMENT 2: CAN DATABASE CHANGE FORM (EXAMPLE)	6
ATTACHMENT 3: NOTIFICATION DRILL RESPONSE FORM	8
ATTACHMENT 4: GUIDELINES FOR CAN CHANGES	9
ATTACHMENT 5: ERO MEMBER CHANGE FORM.....	10

1.0 PURPOSE

To provide guidance on the maintenance and surveillance of the methods used to notify the Emergency Response Organization (ERO) of drills, exercises and emergencies.

2.0 RESPONSIBILITIES

2.1 Director - Emergency Preparedness:

2.1.1 Assigns the performance of maintenance and surveillance of the ERO notification systems.

2.1.2 Oversees the maintenance of secondary responder notification and method, if appropriate.

3.0 PROCEDURE

3.1 Pager Surveillance Test

NOTE: The failure of the pager system to meet the success criteria shall result in immediate corrective actions by EP.

- a. Should be conducted weekly.
- b. Should consist of activation of ERO initial responder pagers by sending a "000999" code via telephone activation.
- c. Shall be considered successful if a single ERO initial responder pager receives and displays the "000999" message.

3.2 CAN Surveillance and Testing (EPMP-EPP-01, Att. 1, Item C-1)

3.2.1 Telephone Notification System Maintenance

- a. Review the CAN List for initial responders quarterly in accordance with EPMP-EPP-01, Attachment 1, Item C-1.
 1. Utilize Attachment 2 or equivalent form in conjunction with Attachment 4, for making changes.
- b. Provide secondary responder CAN list to appropriate Branch Managers for review and modification on a quarterly basis in accordance with EPMP-EPP-01, Attachment 1, Item C-1.

3.2.1.b (Cont)

Utilize Attachment 2 or equivalent form in conjunction with Attachment 4, for making changes.

3.2.2 The CAN System shall be tested quarterly.

NOTE: Failure of any test criteria shall result in immediate corrective actions by EP, including issuance of a DER.

- a. If a drill has been conducted in the designated quarter then perform the following:
 1. Verify the following test acceptance criteria were met:
 - Activation of any ERO Initial Responder pager with the appropriate code was accomplished
 - Activation of the proper CAN telephone call-out was accomplished and resulted in a printout of the appropriate list.
 2. Document with a memo to EP PPF (C1) with the CAN printout attached.
- b. If a drill has NOT been conducted in the designated quarter then conduct a CAN test as follows:

NOTES:

- (1) Response to the ERFs is NOT required for this test.
- (2) Backup pager notification is not required for this test
- (3) Failure of any test criteria shall result in immediate corrective actions by EP

1. About one week prior to the test inform the ERO of the test indicating the expected action to complete Attachment 3 following the test and send to EP.
2. The day of the test, contact CAN in accordance with EPIP-EPP-20, Attachment 4E.
3. Activate CAN with the following message using Attachment 4E of EPIP-EPP-20:
 - This is a drill (1) (A.1)
 - Involving both units (3) (B.3)
 - No response required (1) (C.4)
4. Verify receipt of CAN fax, following completion of activities by CAN.
5. Collect required Notification Drill Response Forms (Attachment 3).
6. Verify the following test acceptance criteria:
 - A review of the Notification Drill Response Forms indicates that the test would have resulted in the staffing of all Emergency Response Facilities (ERF) with all required initial responders AND within the required time frame.
7. Develop a drill report. Unsatisfactory drill performance should be assessed against NIP-ECA-01 for initiation of a DER.
8. File approved drill report with CAN printout attached in EP PPF, A-1 under Drill Reports.

3.3 Modifications to the ERO

Emergency Preparedness may process any modifications to the ERO in accordance with the guidance provided in NIP-EPP-01, Attachment 1 and in Attachment 5, "ERO Member Change Form", of this procedure.

4.0 DEFINITIONS

4.1 Community Alert Network (CAN) - A vendor that provides an automated telephone service that activates the NMPNS pager system and contacts via telephone designated persons and provides pre-recorded emergency messages.

4.2 Notification Drill - An evolution that tests the integrated capability of the ERO notification system, typically consisting of a pager and telephone notification.

5.0 REFERENCES AND COMMITMENTS

5.1 Technical Specifications

None

5.2 Licensee Documentation

Nine Mile Point Site Emergency Plan

5.3 Standards, Regulations, and Codes

None

5.4 Policies, Programs, and Procedures

NIP-EPP-01
EPMP-EPP-01

5.5 Commitments

<u>Sequence Number</u>	<u>Commitment Number</u>	<u>Description</u>
None	C1	DER NM-2002-56: Information relative to use of Telezapper

6.0 RECORDS REVIEW AND DISPOSITION

6.1 The following records generated by this procedure shall be maintained by Records Management for the Permanent Plant File in accordance with NIP-RMG-01, Records Management:

Records generated per Step 3.1.

Records generated per Step 3.2.1.

Records generated per Step 3.2.2.

6.2 The following records generated by this procedure are not required for retention in the Permanent Plant File:

- Attachment 2, CAN Database Change Form
- Attachment 5; ERO Member Change Form

LAST PAGE

ATTACHMENT 1: COMMUNITY ALERT NETWORK (CAN) SYSTEM DESCRIPTION

1.0 CAN is an automated telephone notification system that dials pre-defined telephone numbers when requested by NMPNS. The CAN System will dispense a message to each person called, indicating plant status and requested response.

2.0 The CAN database contains one list, as follows:

<u>List #</u>	<u>When called</u>	<u>Who is called</u>
1	All declared events, Drills as required	<ul style="list-style-type: none">• All initial responders (home phone)• All initial responder pagers• Secondary responders (home phone and pagers as applicable, except for Engineering Support)• EP Staff (home phone and pagers),• NRC Resident pager

3.0 EPIP-EPP-20 contains details on the activation of this system.

ATTACHMENT 2 (Cont)

GROUP NAME	DESCRIPTION
Initial	All Initial Responders
EOFTech	EOF Technical Assistants
Admin	Administrative/Clerical
U1RP	Unit 1 Radiation Protection
U2RP	Unit 2 Radiation Protection
U1Chem	Unit 1 Chemistry
U2Chem	Unit 2 Chemistry
U1Tecsop	Unit 1 Technical Support
U1Opssop	Unit 1 Operations Support
U2Tecsop	Unit 2 Technical Support
U2Opssop	Unit 2 Operations Support
U1Mmaint	Unit 1 Mechanical Maintenance
U1Emaint	Unit 1 Electrical Maintenance
U1ICMain	Unit 1 I&C Maintenance
U2Mmaint	Unit 2 Mechanical Maintenance
U2Emaint	Unit 2 Electrical Maintenance
U2ICMain	Unit 2 I&C Maintenance
JNC	Joint News Center
EOF Dose	EOF Dose Assessment Staff
U1 Ops	Unit 1 Operations
U2 Ops	Unit 2 Operations

ATTACHMENT 4: GUIDELINES FOR CAN CHANGES

- 1) If the change is very simple in nature, for example: someone's phone number changed, or their name changed for whatever reason, process the Attachment 2, *CAN DATABASE CHANGE FORM* in accordance with the instructions provided on the attachment.
- 2) If the change is more complex, for example: adding or removing someone from the CAN database due to new qualification, lost qualification, person changed departments, etc. then:
 - a) Verify the change is properly authorized in accordance with NIP-EPP-01.
 - 1) A valid NIP-EPP-01, Attachment 2, *ERO Change Request*, signed by the Director Emergency Preparedness, must be completed and approved before any change is initiated.
- 3) Major changes to the CAN system require even greater levels of verification and validation to ensure no inadvertent changes were incorporated during the change process. Depending on the nature of the change, any or all of the following actions should be performed when necessary:

Caution: Verify all validation testing is performed in the "test" mode.

If a mistake is made here, you won't stand the chance of falsely activating an actual emergency response of the ERO, the State, County, and Local emergency response organizations.

- a) Obtain a new printout from CAN of the ".vox" files and verify only the changes requested have been made.
- b) Obtain a new printout from CAN of the "call flow" logic files and verify only the requested changes have been made.
- c) Call CAN and schedule a time to physically test the requested changes.
 - 1) Actually run through the modifications via real time testing of the messages in the "test" mode.
 - 2) Ensure all possible affected message combinations are tested.

ATTACHMENT 5: ERO MEMBER CHANGE FORM

ERO Member Name: _____ ERO Position: _____

Check one (1): Addition Deletion Change Complete/N/A Init / Date

1. Verify all required information per NIP-EPP-01, Attachment 2, ERO Change Form, is complete. ___/___

2. If addition or change, perform the following:
 - (a) Verify ERO Qualification training complete (EP Tmg) ___/___
 - (b) Update ERO Qualification List (EP Tmg) ___/___
 - (c) Attach a Copy of training qualification (EP Tmg) ___/___
 - (d) Revise ERO duty roster (See step 4) ___/___
 - (e) Revise ERO Qual List Addendum on S and W drives ___/___
 - (C1) (f) Inform ERO member to not use Telezapper or similar device on home phone ___/___
 - (g) Ensure ERO member obtains green card ___/___
 - (h) Provide ERO-capable pager ___/___
 - (i) Provide drill/exercise schedule ___/___
 - Member acknowledges drill participation date: _____
 - (j) Provide revised ERO duty roster ___/___
 - Member acknowledges first duty week: _____
 - (k) Review NIP-EPP-01 requirements ___/___
 - (l) Review CAN process (weekly, monthly, drills) ___/___
 - (m) Process CAN Database Change form ___/___
 - (n) Issue / post duty roster ___/___
 - (o) Attach ERO Member Change-form to NIP-EPP-01, Attachment 2 ___/___
 - (p) File paperwork in EP files under ERO Changes ___/___

3. If deletion, perform the following:
 - a) Process CAN Database Change form ___/___
 - b) Update ERO Qualification (EP Tmg) ___/___
 - c) Revise ERO Qual List Addendum on S and W drives ___/___
 - d) Ensure ERO pager returned ___/___
 - d) Revise / issue / post duty roster (See step 4) ___/___
 - e) Attach ERO Member Change-form to NIP-EPP-01, Attachment 2 ___/___
 - f) File paperwork in EP files under ERO Changes ___/___

4. Revising / issuing / posting ERO Duty Roster

NOTE: Ensure only a 'draft' revision is created until final approval by the Director Emergency Preparedness or designee before issuance of the new revision.

 - a) Locate duty roster on 'S' drive under Emergency Prep, ERO Duty Roster (year / rev). doc and make appropriate changes ___/___
 - b) Complete duty roster draft revision ___/___
 - c) Revise ERO Qual List Addendum on S and W drives ___/___
 - d) Approved duty roster revision issued and on Nucweb ___/___
 - e) E-mail new duty roster to ERO ___/___
 - f) Post new duty roster on EP bulletin Boards ___/___
 - NLC
 - U2 Ops Bldg – outside PM office
 - U1 Admin Bldg – outside Rx Eng.
 - U2 Maintenance Bldg – 1st floor at central stairway
 - P Bldg – across from lunchroom
 - ESB – 1ST floor near back entrance
 - U1 Security - at exit before turnstiles
 - U2 Security - at exit before turnstiles
 - (g) Update ERO Duty Rosters in all ERFs (TSC, OSC, EOF, JNC) ___/___