

January 3, 2003

Mr. J. Forbes
Site Vice-President
Monticello Nuclear Generating Plant
Nuclear Management Company, LLC
2807 West County Road 75
Monticello, MN 55362-9637

SUBJECT: REQUALIFICATION PROGRAM INSPECTION

Dear Mr. Forbes:

In a telephone conversation on January 2, 2003, Mr. Gerard Lashinski, Acting General Supervisor of Operator Training, and Mr. Charles Phillips, NRC Examiner, made arrangements for the NRC to inspect the licensed operator requalification program at the Monticello Nuclear Generating Plant. The inspection is planned for the week of February 24-28, 2003, which coincides with your regularly scheduled requalification examination cycle. The staff at your facility should prepare and conduct the requalification examinations in accordance with your NRC-approved requalification program.

In accordance with 10 CFR 55.59(c), the NRC may request facility licensees to submit their comprehensive requalification written examinations or annual operating tests as necessary to support the NRC's inspection program needs. In order for the NRC to adequately prepare for this inspection, please furnish a copy of the operating tests scheduled for the week of the inspection, and a copy of any and all procedures or guides used to develop and administer the exam to the NRC by February 10, 2003. Mr. G. Lashinski has been advised of this request and provided with the name and address of the NRC lead inspector assigned to this inspection.

This letter contains information collections that are subject to the *Paperwork Reduction Act of 1995* (44 U.S.C. 3501 et seq.). These information collections were approved by the Office of Management and Budget, approval number 3150-0018, which expires on April 30, 2003.

The public reporting burden for this collection of information is estimated to average 4 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments on any aspect of this collection of information, including suggestions for reducing the burden, to the Information and Records Management Branch (T-6 F33), U.S. Nuclear Regulatory Commission, Washington, D.C. 20555-0001, or by Internet electronic mail at BJS1@NRC.GOV; and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0018), Office of Management and Budget, Washington, D.C. 20503.

The NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

In accordance with 10 CFR 2.790 of the NRC's "Rules of Practice," a copy of this letter will be available electronically for public inspection in the NRC Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html> (the Public Electronic Reading Room).

Thank you for your cooperation in this matter. If you have any questions regarding this inspection, please contact Chuck Phillips at 630-829-9739, or me at 630-829-9631.

Sincerely,

/RA by Roy Caniano Acting For/

Roger D. Lanksbury, Chief
Operations Branch
Division of Reactor Safety

Docket No. 50-263
License No. DPR-22

cc: J. Purkis, Plant Manager
R. Anderson, Executive Vice President
and Chief Nuclear Officer
Nuclear Asset Manager
Site Licensing Manager
Commissioner, Minnesota Department of Health
J. Silberg, Esquire
Shaw, Pittman, Potts, and Trowbridge
R. Nelson, President
Minnesota Environmental Control Citizens
Association (MECCA)
Commissioner, Minnesota Pollution Control Agency
D. Gruber, Auditor/Treasurer
Wright County Government Center
Commissioner, Minnesota Department of Commerce
P. Marker, Office of Attorney General
W. Cheever, Training Department

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M. A. Bies, DRS