

November 22, 2002

MEMORANDUM TO: Chairman Meserve  
Commissioner Dicus  
Commissioner Diaz  
Commissioner McGaffigan  
Commissioner Merrifield

FROM: Janice Dunn Lee, Director */RA/*  
Office of International Programs

SUBJECT: OIP ORGANIZATIONAL REALIGNMENT

Purpose

This is to inform the Commission of an organizational realignment in the Office of International Programs (OIP) which became effective on Monday, November 4.

Discussion

With the arrival of two new hires in the Office of International Programs early this fall, I have taken the opportunity to institute several assignment changes in the office in order to better balance portfolios of the desk officers. A listing of realigned desk assignments for Teams A and B is attached. The new assignments are intended to establish responsibility for all countries in a particular region within a team.

The NEA and IAEA accounts were previously on separate teams. This realignment consolidates the multilateral account responsibilities within Team B. With the transfer of one desk officer from Team B to Team A (Kevin Burke), the majority of the bilateral desk officer assignments are now within Team A.

Conclusions

I look forward to continuing our efforts to keep the Commission well informed of near-term international policy issues and important program developments, in concert with the program offices. I anticipate that with the recent organizational realignment, OIP will be even better positioned to further these objectives.

Attachment: As stated

cc: SECY            EDO            OGC  
      OPA            CFO            NMSS  
      CIO            ADM            OCA  
      NSIR           RES  
      NRR           Regional Administrators

October 22, 2002

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NRR Regional Administrators

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\*See previous concurrence.

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