



Stan A. Huber Consultants, Inc.
Health Physics and Radiation Safety Services

200 North Cedar Road - New Lenox, Illinois 60451-1751 - (800) 383-0468 or (815) 485-6161 - FAX (815) 485-4433 - Email sahci@aol.com - Home Page www.sahci.com

October 22, 2002

U.S. Nuclear Regulatory Commission
Radioisotopes Licensing Division
Region III
801 Warrenville Road
Lisle, Illinois 60532-4351

RE: IDNS Radioactive Material License No. IL-01013-01

To Whom It May Concern:

On October 15, 2002 our office personnel discovered and immediately advised me that we performed equipment calibrations at a client outpatient facility in Munster, Indiana without authorized reciprocity from your agency. G. Douglas Cole, Ph.D. a health physics consultant with our firm, calibrated a dose calibrator and survey meter during a health physics consulting visit on October 11, 2002.

This calibration was not scheduled (he was asked during his visit to do the calibration) and therefore we did not contact your office for proper prior authorization. Because the outpatient facility is listed on the local hospital's radioactive materials license as an additional use site, Dr. Cole assumed that proper paperwork was in place.

Corrective Action: I have advised all of our personnel of the proper procedures, and the importance of the initial reciprocity filing at the beginning of each calendar year, and changes and additions throughout the year. Before performing equipment calibrations in all states other than Illinois, all consultants will check their records to verify that the proper authorizations are in place, especially when request for calibration services are made that were not planned in advance of a trip.

Please call me if you require additional information.

Sincerely,
Stan A. Huber Consultants, Inc.

Glenn A. Huber
President

James C. Hatten
Radiation Safety Officer

OCT 30 2002