



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20545-0001

SEP 23 2002

Strategic Staffing, Inc.
ATTN: Lara Townsend
1420 Prince Street
Suite 100
Alexandria, VA 22314

Dear Ms Townsend

SUBJECT: TASK ORDER NO. 2 ENTITLED "ADMINISTRATIVE AND CLERICAL
SUPPORT FOR THE OFFICE OF NUCLEAR REGULATORY RESEARCH"
UNDER CONTRACT NO. NRC-10-02-161

In accordance with Section C.18, Task Order Procedures, and Section B.1.A, Price Schedule, of the subject contract, this letter definitizes Task Order No. 2. This effort shall be performed in accordance with the enclosed Statement of Work. The period of performance for Task Order No. 2 is expected to begin on October 15, 2002, and expire on February 7, 2003, with an estimated cost of \$14,661.12. Funds in the same amount are hereby obligated for performance of this task order. The Contractor shall not incur costs for this task order which exceed the obligated amount of \$14,661.12.

An option period may be exercised by the Government in accordance with Section C.8 for the period February 8, 2003, through October 14, 2003, at an estimated cost of \$40,291 52.

Accounting data for Task Order No 2 is as follows:

B&R No : 260151100197
Job Code: Y6730
BOC Code: 252A
Appropriation No.: 31X0200.280
Amount Obligated by This Action: \$14,661.12

The following individuals are considered by the Government to be essential to the successful performance of the work hereunder.



The contractor agrees that such personnel shall not be removed from the effort under this task order without compliance with the contract.

The issuance of this task order does not amend any terms or conditions of the subject contract.

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Your contacts during the course of this task order are:

Technical Matters: Jeanna Cucura, Project Officer
(301) 415-6538

Task Manager: Karen Fitch, RES
301-415-6029

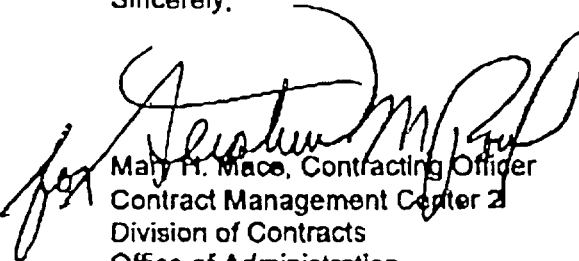
Contractual Matters: Debbie Neff, Contract Specialist
(301) 415-8160

Please indicate your acceptance of this task order by having an official, authorized to bind your organization, execute three (3) copies of this document in the space provided and return two (2) copies to the Contract Specialist at the address below. You should retain the third copy for your records.

U.S. Nuclear Regulatory Commission
Attn: Ms. Debbie Neff
ADM/DC/CMC2, Mail Stop T-7-I-2
Washington, DC 20555

If you have any questions regarding this task order, please contact Ms. Neff at (301) 415-8160.

Sincerely,


Mary H. Mace, Contracting Officer
Contract Management Center 2
Division of Contracts
Office of Administration

Enclosure: As stated

ACCEPTED: TASK ORDER NO. 2

F. Florencia-lead
NAME
Director of Operations
TITLE
Sept. 23/02
DATE