

SEP-26-2002 14:57

ADM DCPM



UNITED STATES
 NUCLEAR REGULATORY COMMISSION
 WASHINGTON, D.C. 20455-0001

SEP 26 2002

Strategic Staffing, Inc.
 ATTN: Lara Townsend
 1420 Prince Street
 Suite 100
 Alexandria, VA 22314

Dear Ms. Townsend.

SUBJECT: TASK ORDER NO. 7 ENTITLED "ADMINISTRATIVE AND CLERICAL SUPPORT FOR THE OFFICE OF NUCLEAR MATERIAL SAFETY AND SAFEGUARDS" UNDER CONTRACT NO NRC-10-02-161

In accordance with Section C.18, Task Order Procedures, and Section B.1.A, Price Schedule, of the subject contract, this letter definitizes Task Order No. 7. This effort shall be performed in accordance with the enclosed Statement of Work. The period of performance for Task Order No. 7 is expected to begin on October 15, 2002, and expire on December 20, 2002, with an estimated cost of \$9,986 56. Funds in the same amount are hereby obligated for performance of this task order. The Contractor shall not incur costs for this task order which exceed the obligated amount of \$9,986 56

An option period may be exercised by the Government in accordance with Section C.8 for the period December 21, 2002 through October 14, 2003, at an estimated cost of \$44,968 08

Accounting data for Task Order No. 7 is as follows:

B&R No.:	25015203160
Job Code:	J5451
BOC Code	252A
Appropriation No.:	31X0200.280
Amount Obligated by This Action.	\$9,986 56

The following individuals are considered by the Government to be essential to the successful performance of the work hereunder:

[REDACTED]

The contractor agrees that such personnel shall not be removed from the effort under this task order without compliance with the contract.

- 2 -

The issuance of this task order does not amend any terms or conditions of the subject contract.

Your contacts during the course of this task order are:

Technical Matters: Jeanne Cucura, Project Officer
(301) 415-6538

Task Manager: Cathy Poland
(301) 415-7812

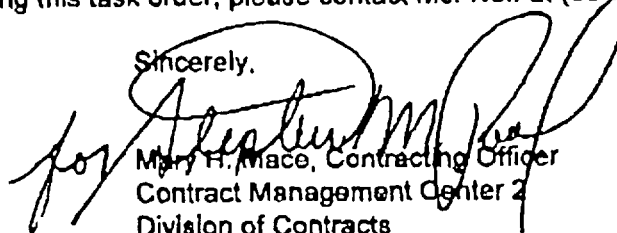
Contractual Matters: Debbie Neff, Contract Specialist
(301) 415-8160

Please indicate your acceptance of this task order by having an official, authorized to bind your organization, execute three (3) copies of this document in the space provided and return two (2) copies to the Contract Specialist at the address below. You should retain the third copy for your records.

U.S. Nuclear Regulatory Commission
Attn: Ms. Debbie Neff
ADM/DC/CMC2, Mail Stop T-7-1-2
Washington, DC 20555

If you have any questions regarding this task order, please contact Ms. Neff at (301) 415-8160.

Sincerely,



Mary H. Mace, Contracting Officer
Contract Management Center 2
Division of Contracts
Office of Administration

Enclosure: As stated

ACCEPTED: TASK ORDER NO. 7

F. Florina Reed

NAME

Dir of Operations

TITLE

Sept. 26/02

DATE