



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20541-0001

SEP 23 2002

Strategic Staffing, Inc  
ATTN: Lara Townsend  
1420 Prince Street  
Suite 100  
Alexandria, VA 22314

Dear Ms. Townsend:

SUBJECT: TASK ORDER NO. 3 ENTITLED "ADMINISTRATIVE AND CLERICAL  
SUPPORT FOR THE OFFICE OF THE CHIEF INFORMATION OFFICER"  
UNDER CONTRACT NO. NRC-10-02-161

In accordance with Section C.18, Task Order Procedures, and Section B.1.A, Price Schedule, of the subject contract, this letter definitizes Task Order No. 3. This effort shall be performed in accordance with the enclosed Statement of Work. The period of performance for Task Order No. 3 is expected to begin on October 7, 2002, and expire on October 6, 2003, with an estimated cost of \$54,952.64. Funds in the same amount are hereby obligated for performance of this task order. The Contractor shall not incur costs for this task order which exceed the obligated amount of \$54,952.64.

Accounting data for Task Order No. 3 is as follows:

B&R No.:	210-15-521-324
Job Code:	J1164
BOC Code	252A
Appropriation No.:	31X0200 210
Amount Obligated by This Action:	\$54,952.64

The following individuals are considered by the Government to be essential to the successful performance of the work hereunder.



The contractor agrees that such personnel shall not be removed from the effort under this task order without compliance with the contract.

The issuance of this task order does not amend any terms or conditions of the subject contract.

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Your contacts during the course of this task order are:

Technical Matters: Jeanne Cucura, Project Officer  
(301) 415-6538

Task Manager: Patricia Wolfe, OCIO  
301-415-6031

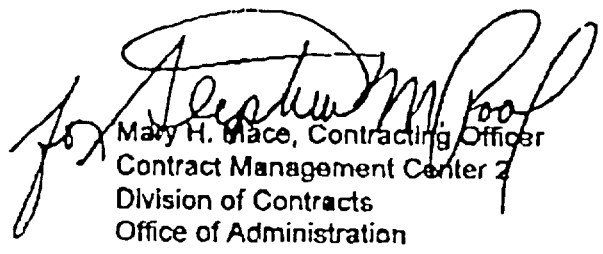
Contractual Matters: Debbie Neff, Contract Specialist  
(301) 415-8160

Please indicate your acceptance of this task order by having an official, authorized to bind your organization, execute three (3) copies of this document in the space provided and return two (2) copies to the Contract Specialist at the address below. You should retain the third copy for your records.

U.S. Nuclear Regulatory Commission  
Attn: Ms. Debbie Neff  
ADM/DC/CMC2, Mail Stop T-7-1-2  
Washington, DC 20555

If you have any questions regarding this task order, please contact Ms. Neff at (301) 415-8160

Sincerely,

  
Mary H. Mace, Contracting Officer  
Contract Management Center 2  
Division of Contracts  
Office of Administration

Enclosure: As stated

ACCEPTED: TASK ORDER NO. 3  
J. J. Strain-keed  
NAME  
Director of Operations  
TITLE  
Sept. 23/02  
DATE