



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION II
SAM NUNN ATLANTA FEDERAL CENTER
61 FORSYTH STREET SW SUITE 23T85
ATLANTA, GEORGIA 30303-8931

October 11, 2002

Mr. Robert W. Goff, Director
Division of Radiological Health
State Department of Health
3150 Lawson Street
P. O. Box 1700
Jackson, MS 39215-1700

Dear Mr. Goff:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with OSP Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms our telephone discussion of October 11, 2002 that the meeting is scheduled for Tuesday, November 19, 2002, and will be held in your office. A staff person from Office of State and Tribal Programs, and Mr. Douglas M. Collins, Director, Division of Nuclear Materials Safety (DNMS), Region II will be the other NRC representatives in attendance.

Based on our previous discussions the likely topics for conversation at the meeting include:

1. State action on open IMPEP review findings that have not been recommended for closure at a previous periodic meeting.
2. Strengths and/or weaknesses of the State and NRC programs as identified by the State or NRC including identification of actions that could diminish weaknesses.
3. Feedback on NRC's program as identified by the State and including identification of any action that should be considered by NRC.
4. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding.

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5. Status of NRC program changes that could impact Agreement States.
6. Results of any internal program audits/self assessments conducted by the State.
7. Status of all allegations and concerns previously referred by NRC to your office for action, and methods used to resolve allegations that have been closed.
8. Compatibility of Agreement State regulations.
9. NMED reporting including event follow-up and closure information.
10. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at 404-562-4704, or e-mail to rlw@nrc.gov.

Sincerely,

/RA/

Richard L. Woodruff
Regional Agreement State Officer

cc: Robert E.Trojanowski, RII
Lance Rakovan, STP

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