

Acton Burnell

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June 7, 2002

U.S. Nuclear Regulatory Commission
IT Acquisition Management Branch – T7I2
Division of Contracts and Property Management
Washington, DC 20555
Attention: Ms. Sally Adams

Subject: Acton Burnell's Technical and Price Proposal to Develop Facilitate, and Implement a New 300b Process

Reference: 1. NRC RFQ RS-01-179-016 dated May 21, 2002
2. Amendment No. 1
3. Acton Burnell's BPA No. NRC-33-01-184
4. Acton Burnell's GSA Contract No. GS-35F-0362K

Dear Ms. Adams:

We are pleased to submit the attached Price Proposal and documentation (presentation slides) in response to the referenced RFQ. We acknowledge receipt of Amendment No. 1 to RS-01-176-016. This submission is under our BPA No. NRC-33-01-184, under which Acton Burnell is a small, veteran owned business.

Acton Burnell is proud of our performance supporting the Government activities, including the NRC, with our qualifications, knowledge, and experience in the area of information technology investment business decision making and reporting to OMB. We have completed similar projects for the Drug Enforcement Agency, Department of Justice, and the Department of Veterans Affairs. The proposed team has worked on these recent similar projects and will bring to NRC lessons learned and best practices as well as methodologies and processes that have been effective in establishing 300b processes that comply with OMB guidance. Our proposal (briefing slides) demonstrates our experience as well as our commitment to support the NRC to implement a new 300b process. We wish to emphasize that we are in complete compliance with the RFQ and are not proposing any exceptions.

We have proposed a team of well-qualified individuals to support this work. All have the qualifications, knowledge, and experience in the areas necessary to produce the deliverables specified in the Statement of Work.

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in accordance with the Freedom of Information
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Our proposal is on a fixed price labor basis. We have offered significant discounts from our GSA IT contract. We propose to invoice monthly as hours and costs are incurred. Our proposal is valid for sixty (60) days after June 7, 2002.

Our proposed Contractor Spending Plan is based on the proposed schedule necessary to complete each phase as requested. This plan is negotiable and subject to change based on the final schedule agreed to by the NRC.

We unconditionally assent to any special requirements unique to the order.

We look forward to working with you and the NRC team on this important project. Please contact me at 703-671-0700, extension 160 should you have any questions.

Sincerely,



Charles F. Olsick, Jr.
President

Attachments: Price Proposal
Contractor Spending Plan (CSP)
Documentation (briefing slides)